



400 E Military Avenue
Fremont, NE 68025
Ph: 402-727-2638
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building@fremontne.gov
www.fremontne.gov

RESIDENTIAL/COMMERCIAL BUILDING PERMIT APPLICATION

APPLICATION:

Any owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by codes and ordinances adopted by the city, or to cause any such work to be done, shall first make application to the Building Official and obtain the required permit(s).

The City of Fremont has adopted the following codes:

- International Building Code – 2018 Edition
- International Existing Building Code – 2018 Edition
- International Residential Code – 2018 Edition
- International Energy Conservation Code – 2018 Edition
- Uniform Mechanical Code – 2018 Edition
- National Electrical Code – 2017 Edition
- Uniform Plumbing Code – 2018 Edition

CHECKLIST:

This list has been prepared as a tool for submitting a complete building permit application package. In no way does this list represent all submittal documents that may be required to demonstrate compliance with local codes and ordinances. Delays in the permit issuance process will occur as a result of incomplete or inadequate submittal information. **The Building Department will not accept partial plans. Please staple your plans together for us.**

- A. Completed Building Permit Application
- B. Two (2) Sets of Construction Plans/Drawings
Do the plans include electrical, plumbing, and mechanical plans? _____ (Initial if included)
- C. Site Plan – Including All Parking, Landscaping, Lot Dimensions and Setbacks
- D. Energy Code Compliance – REScheck or COMcheck
- E. Elevation Certificate (If Building in Flood Zone)
- F. Supplemental Reports
- G. State Fire Marshall Submittal - Commercial Only
- H. Storm Water Pollution Prevention Plan (SWPPP) – Commercial Only
- I. Commercial Only – Site Plan Approval has been completed? ____ Yes ____ No



BUILDING PERMIT APPLICATION

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Date _____

Permit # _____

Please fill out Section A of the application and then the corresponding section for the type of project being completed. Finish the application by filling out Section B.

SECTION A:

Address of Project: _____

Property Owner Name & Address: _____

General Contractor Name & Address: _____

NEW RESIDENCE **Single Family** **Duplex/Townhome**

Legal Description: Lot _____ Block _____ Addition _____

Total Sq Footage: _____

Occupancy Type: _____ Type of Construction: _____

BASEMENT: Yes No If Yes: Finished Unfinished Basement Sq Footage: _____

NEW COMMERCIAL

Legal Description: Lot _____ Block _____ Addition _____

Total Sq Footage: _____

Occupancy Type: _____ Type of Construction: _____

Site Plan Approval has been completed: ____ Yes ____ No (Site plan approval must be completed before building plans submitted)

ADDITION **Commercial** **Residential**

Describe type of project: _____

Total Sq Footage: _____

Setbacks: Rear Yard _____ Side Yard _____; _____ Front Yard _____

Circle all subcontracting work that applies: MECHANICAL ELECTRICAL PLUMBING CEMENT WORK
(Must fill out name of subcontractors in Section B)

ALTERATION *(Tenant Finish, Interior Remodel, Basement Finish)* **Commercial** **Residential**

Describe type of project: _____

Total Sq Footage: _____

Circle all subcontracting work that applies: MECHANICAL ELECTRICAL PLUMBING
(Must fill out name of subcontractors in Section B)

ACCESSORY STRUCTURE (*Detached Garage, Shed, Pool*)

Commercial

Residential

Describe type of project: _____

Lot Size _____ Sq. Ft. X 7.5% = _____ Maximum Sq. Ft. (for Accessory Bldg(s))

Existing Building Coverage _____ Sq. Ft. Impervious Coverage _____ Sq. Ft.

Existing Accessory Structure Coverage _____ Sq. Ft.

Accessory Structure Size _____ ft. X _____ ft. OR _____ Sq. Ft.

Setbacks: Rear Yard _____ Side Yard _____; _____

Do you have any easements on your property? _____ Yes _____ No

If yes, where and what are the easements? _____

Circle all subcontracting work that applies: **MECHANICAL** **ELECTRICAL** **PLUMBING** **CEMENT WORK**
(Must fill out name of subcontractors in Section B)

Gas Service? _____ Electric Service? _____

(FOR NEW RESIDENTIAL CONSTRUCTION) DU ELECTRIC SERVICE FEE \$250.00 + DU GAS SERVICE FEE \$250.00 = \$500.00

Zoning District _____

Flood Plain _____

TOTAL VALUE OF PROPOSED WORK \$ _____ (includes all trades, materials, labor and profit for building. Does not include landscaping, site work or value of land.)

PERMIT FEE \$ _____ + **10% PARK FEE \$** _____ = \$ _____

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SECTION B

Subcontractors must be registered with the City of Fremont before their work is started.

HVAC Sub _____

Electrical Sub _____

Plumbing Sub _____

Concrete Sub _____

I certify no work will be done except as described above or on accompanying plans. All work will be performed in compliance with all codes and ordinances of the City of Fremont, and inspections requested as outlined on the issued permit. I certify that the above application complies with the ordinances pertaining thereto in the City of Fremont and recommend that a permit be granted.

I hereby certify the structure contained in this building permit application complies with the 2009 International Energy Conservation Code in accordance with this REScheck or COMcheck submitted.

Applicant Name (print clearly) _____

Signature _____

Contact Name/email _____ Phone: _____

Chief Building Inspector

Date