

SITE DEVELOPMENT PERMIT APPLICATION

APPLICATION

The Site Plan Review Procedure provides for the administrative review in addition to plan review required by other sections of the Fremont Municipal Code of projects that have potentially significant effects on traffic circulation or a significant effect on land uses in adjacent neighborhoods. The procedure provides for review and evaluation of site development features and possible mitigation of unfavorable effects on surrounding property. (Fremont Zoning Ordinance (FZO) § 1202)

All uses indicated as subject to Site Plan Review in Table 4-2 are subject to the provisions of this section, unless otherwise subject to a Conditional Use Permit procedure for specific zoning districts.

CHECKLIST *(the following items must be submitted as part of the application process)*

- A. Application *(including fees)*
- B. A copy of the owner's deed(s) for the subject property.
- C. A site plan, drawn to a scale sufficient to permit adequate review and dimensioned as necessary, showing the following information:
 - 1. The date, scale, north point, title, name of owner, and name of person preparing the site plan.
 - 2. The location and dimensions of boundary lines, easements, and required yards and setbacks of existing and proposed buildings and site improvements.
 - 3. The location, size, and use of proposed and existing structures on the site.
 - 4. The location of all proposed site improvements, including parking and loading areas, pedestrian and vehicular access, sewers, sidewalks, utilities, service areas, fencing, screening, landscaping, and lighting.
 - 5. Location of any major site feature, including drainage and contours at no greater than one foot intervals.
 - 6. Any other information that may be required for review by the Zoning Administrator, or his/her designee.
- D. Completed Nebraska Department of Environmental Quality (NDEQ) Construction Storm Water Notice of Intent Form (CSW-NOI).
- E. Storm Water Pollution Prevention Plan (SWPPP).

Please note that your application will not be accepted or there may be a delay in processing by the Planning Department if any of the required information or materials are missing or improperly presented. To avoid unnecessary delays in processing, please remember to submit the appropriate submittal requirements, i.e., signed application, fees, and all supporting documentation. If you have any questions regarding this application or required materials, please contact the Planning Department at 402-727-2636 between 8:00 am and 4:30 pm, Monday through Friday.

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APPLICATION TYPE

- Site Plan Approval
- Other

APPLICANT *(all correspondence will be directed to the applicant)*

Name _____ Phone _____
Address _____ Fax _____
City _____ State _____ Zip _____
Email _____

PROPERTY OWNER *(if not the same as applicant above)*

Name _____ Phone _____
Address _____ Fax _____
City _____ State _____ Zip _____
Email _____

ENGINEER, SURVEYOR, OR ARCHITECT *(if not the same as applicant above)*

Name _____ Phone _____
Address _____ Fax _____
City _____ State _____ Zip _____
Email _____

AGENT *(if not the same as applicant above)*

Name _____ Phone _____
Address _____ Fax _____
City _____ State _____ Zip _____
Email _____

(application continued on next page)

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PROPERTY INFORMATION

Address of Property _____

General Location (*if no address is available*) _____

Brief Legal Description of Property _____

Description of Request _____

An application may be filed only by the owner(s) of the property, or duly authorized officer or agent of the owner(s). By executing this application, he/she does hereby acknowledge the above statements to be true and accurate to the best of their knowledge, and understand that knowing and willful falsification of information will result in rejection of the application and may be subject to criminal prosecution.

I have received, read and understand the terms and conditions of this request, and agree to compliance with all applicable codes and ordinances of the City.

Signature _____	Print Name _____	Date _____
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Office Use Only

Submittal Date _____ Project No. _____

Payment Amount _____ Receipt No. _____

Other Comments _____
