

**CITY OF FREMONT UTILITY AND INFRASTRUCTURE BOARD**  
**October 31, 2023 - 4:00 P.M.**

A meeting of the Utility and Infrastructure Board was held on October 31, 2023 at 4:00 p.m. in the 2<sup>nd</sup> floor meeting room at 400 East Military, Fremont, Nebraska. The meeting was preceded by publicized notice in the Fremont Tribune and the agenda displayed in the Municipal Building. The meeting was open to the public. A continually current copy of the agenda was available for public inspection at the office of the City Administrator, 400 East Military. The agenda was distributed to the Utility and Infrastructure Board on October 27, 2023 and posted, along with the supporting documents, on the City's website. A copy of the open meeting law is posted continually for public inspection.

**ROLL CALL**

Roll call showed Board Members Hiatt, Hansen, Bolton, Wiese present. Wilson absent. 4 members present, 1 absent. Others in attendance included Angie Olson, Exec. Asst.; Jeff Shanahan, Utility Gen. Mgr.; Troy Schaben, Asst. Utility Gen. Mgr.; Keith Kontor, Water and Wastewater Supt.; Dan Reznicek, Plant Supt.; Gary Ogden, Gas Syst. Supt.; Lottie Mitchell, Dir. Cust. Svs.; Kristin Klingsick, Interim Dir. of Finance, Mike Royuk, Dist. Supt.; Ryon Palmer, Fleet Manager; and Justin Zetterman, Dir. Public Works.

**CONSENT AGENDA**

Moved by Member Hansen and seconded by Member Hiatt to approve items 3 and 4 (Minutes from October 10, 2023 and Accounts Payable through October 31, 2023). Ayes: Bolton, Wiese, Hansen, Hiatt. Motion carried 4-0.

**REGULAR AGENDA:**

**Consider Year-end Certification of City Street Superintendent for calendar year 2023.**

Zetterman gave overview. Moved by Member Bolton and Seconded by Member Hansen to recommend to City Council approve certifying the City's employment of a Street Superintendent and recommend authorizing Mayor to sign Year-End Certification of City Street Superintendent 2023. Ayes: Bolton, Hansen, Hiatt, Wiese. Motion carried 4-0.

**Consider Amendment 2 to 2023 Traffic Signal Improvements Project Contract.** Zetterman gave overview and answered questions. Moved by Member Bolton and Seconded by Member Hansen to recommend to City Council to approve amendment to engineering services contract with JEO Consulting Group, Inc. Ayes: Bolton, Hansen, Hiatt, Wiese. Motion carried 4-0.

**Consider Municipal Annual Certification of Program Compliance Form with the Nebraska Department of Transportation.** Zetterman gave overview and answered questions. Moved by Member Bolton and Seconded by Member Hansen to recommend City Council authorize the Mayor to sign Municipal Annual Certification of Program Compliance Form with the Nebraska Department of Transportation. Ayes: Hansen, Bolton, Wiese, Hiatt. Motion carried 4-0.

**Consider Lease on a Caterpillar 289D3 Compact Track Loader.** Palmer gave overview. Moved by Member Hiatt and Seconded by Member Hansen to recommend to City Council to authorize to lease a caterpillar 289D3 skid steer from Nebraska Machinery Company in the amount of \$8,720.50 including tax. Ayes: Hiatt, Wiese, Hansen, Bolton. Motion carried 4-0.

**Consider Purchase of a 1-Ton, 4x4, SRW, Crew Cab Pickup with CM Flatbed.** Royuk gave overview. Palmer answered questions. Moved by Member Bolton and Seconded by Member Hiatt to recommend to City Council to approve authorization to purchase a 1-Ton SRW 4x4 Long Box with CM Flatbed in the amount of \$75,912.00 plus tax. Ayes: Wiese, Hiatt, Bolton, Hansen. Motion carried 4-0.

**Consider 2023 Johnson Lake Improvement Project Memorandum of Understanding.** Zetterman gave overview and answered questions. Moved by Member Bolton and Seconded by Member Hansen to recommend to City Council to approve and authorize signature of a Memorandum of Understanding with Headwaters Economics. Ayes: Hansen, Bolton, Hiatt, Wiese. Motion carried 4-0.

**Consider Purchase of 2023 UP85BD Underground Puller Trailer.** Royuk gave overview. Moved by Member Hiatt and Seconded by Member Hansen to recommend to City Council to authorize the purchase of a 2023 UP85BD underground puller trailer in the amount of \$194,760 plus tax. Ayes: Hiatt, Hansen, Bolton, Wiese. Motion carried 4-0.

**Consider Purchase of a 1-Ton, 4x4, SRW, Crew Cab Pickup with a Stahl Service Body.** Palmer gave overview. Moved by Member Bolton and Seconded by Member Hansen to recommend to City Council to authorize purchase of a 1-ton SRW 4x4 long box with Stahl service body in the amount of \$66,442.00. Ayes: Wiese, Hiatt, Hansen, Bolton. Motion carried 4-0.

**Consider Renewal and Extension of Natural Gas Purchasing and Price Risk Management Agreement.** Shanahan gave overview. Moved by Member Hansen and Seconded by Member Hiatt to recommend to City Council to authorize staff to renew and extend Natural Gas Purchasing and Price Risk Management Agreement with Houston and Associates in the amount of \$5,000 per month. Ayes: Hiatt, Bolton, Wiese, Hansen. Motion carried 4-0.

**General Manager Updates.** Ogden gave Natural Gas Department overview and answered questions. Kontor gave overview of lead water pipe service project and answered questions.

#### **ADJOURNMENT**

Moved by Member Hansen and Seconded by Member Bolton to adjourn the meeting at 5:15pm. Ayes: Bolton, Wiese, Hiatt, Hansen. Motion carried 4-0.