



AIRPORT ADVISORY COMMITTEE

Meeting Minutes: October 21st, 2022

1. Meeting called to order with Open Meeting announcement.

Meeting was called to order at 8:10 A.M. Open Meeting Act is posted on the wall of the Airport Terminal, the Act Poster was pointed out to those in attendance.

2. Roll call.

Board Members Present: Kirk Diers, Bill Dugan, Dave Monke, Bob Steenblock, Eric Johnson, Alison Adams, Jeff Peterson,

Guests: Jody Sanders, Tom Randall, Steve Landholm, Dawson Kouma, Vern Gibson

3. Approval of the September 15th, 2022 meeting minutes.

Motion by Bill Dugan, and seconded by Jeff Peterson, to approve the September 15th, 2022 minutes with amendments, motion passed by vote of members, (all voting yes on role call vote)

4. Update on Terminal Projects.

a. Staff reported that they needed keys; AWOS was bad and being worked on with Mike from the DOT; ends of the Unicom are connected but antanae is in IT closet; Handicap buttons on outside entrance at the front entrance not there; bathroom door handles are tough to pull open; needing door knob on outside door to the apron; FBO signs need to be updated/moved; lighting and security cameras needed on ramp(could be monitored by Police?); sidewalk to ramp has joints needing sealant; seats in Pilot's Lounge are too hard, can they be traded for recliners?

b. Brief discussion on office rental in the new terminal and leasing of old terminal. CAP wants the old building, with a suggestion of \$18k annually, triple net lease. There are concerns of "non-aeronatics" people with access to the airport terminal building.

5. Action Items to discuss.

a. Runway Rehab-core testing being done now, the Board needs a schedule on this from the FAA

b. Future ALP-Make sure it will be budgeted

c. Development of Grass Runway-Needing specs in the safety zone developed so it is complete before the runway is closed

d. FBO Hangar-Motion by Dave Mitchell, second by Bill Dugan to form a committee of Jef Peterson, Dave Mitchell, Kirk Diers, and Tom Randall to look at private donations and possible construction costs. Plans include a Council study session January 10th, 2023. Also needing to update the City's website.(vote of 9-0)

e. Storage Hangar

No progress to report, still needed.

6. Discussion of Maintenance Items.

a. None received

7. Adjournment.

Motion by Jeff Peterson and seconded by Allison Adams, to adjourn, motion passed by vote of members, (all voting yes on role call vote). Meeting adjourned at 9:45am.