

CITY OF FREMONT UTILITY AND INFRASTRUCTURE BOARD
August 29, 2023 - 4:00 P.M.

A meeting of the Utility and Infrastructure Board was held on August 29, 2023 at 4:00 p.m. in the 2nd floor meeting room at 400 East Military, Fremont, Nebraska. The meeting was preceded by publicized notice in the Fremont Tribune and the agenda displayed in the Municipal Building. The meeting was open to the public. A continually current copy of the agenda was available for public inspection at the office of the City Administrator, 400 East Military. The agenda was distributed to the Utility and Infrastructure Board on August 24, 2023 and posted, along with the supporting documents, on the City's website. A copy of the open meeting law is posted continually for public inspection.

ROLL CALL

Roll call showed Board Members Hansen, Wilson, Wiese, Hiatt, Bolton present. 5 members present, 0 absent. Others in attendance included Angie Olson, Exec. Asst.; Jeff Shanahan, Utility Gen. Mgr.; Troy Schaben, Asst. Utility Gen. Mgr.; Keith Kontor, Water and Wastewater Supt.; Dan Reznicek, Plant Supt.; Gary Ogden, Gas Syst. Supt.; Justin Zetterman, Dir. Public Works; Chris Gunderson, Director of Information Systems.; Al Kaspar, Dir. Elect. Eng.; Lottie Mitchell, Dir. Cust. Svs.; Kristin Klingsick, Interim Dir. of Finance, and Cari Hoffart, Streets Supt.

CONSENT AGENDA

Moved by Member Bolton and seconded by Member Hiatt to approve items 3 and 4 (Minutes from August 8, 2023 and Accounts Payable through August 29, 2023). Ayes: Wiese, Hanse, Bolton, Wilson, Hiatt. Motion carried 5-0.

REGULAR AGENDA:

Consider Amended Natural Gas Supply with Central Plains Energy Project (CPEP) 4.

Shanahan gave overview. Moved by Member Hansen and Seconded by Member Bolton to recommend to City Council to approve resolution and limited assignment agreement with CPEP-4. Ayes: Hiatt, Bolton, Wilson, Wiese, Hansen. Motion carried 5-0.

Consider Fiscal Year 2023-2024 and 2024-2025 Utility Budget. Shanahan gave overview and answered questions. Moved by Member Bolton and Seconded by Member Hiatt to recommend City Council approve fiscal year 2023-2024 and 2024-2025 utility budget. Ayes: Hiatt, Bolton, Wilson, Wiese, Hansen. Motion carried 5-0.

Receive Updated Collection Activity Report. Moved by Member Wilson and Seconded by Member Hansen to receive updated collection activity report. Ayes: Wiese, Wilson, Hiatt, Hansen, Bolton. Motion carried 5-0.

Receive Collection Activity Report Updated July 2023. Mitchell gave overview and answered questions. Moved by Member Hiatt and Seconded by Member Hansen to receive collection activity report updated July 2023. Ayes: Bolton, Hansen, Wiese, Wilson, Hansen. Motion carried 5-0. Member Hiatt left the meeting after this vote at 4:32pm.

Consider Purchase of Rice Lake Survivor OTR Truck Scale. Hoffart gave overview. Moved by Member Hansen and seconded by Member Wilson to recommend to City Council to approve purchase of Rice Lake Survivor OTR Truck Scale with 70'x11' concrete deck, Rice Lake 920i Digital Weight Indicator, Epson Model TM-U295 Ticket Printer, and all construction related to scale installation from Scales Sales & Service LLC for the price of \$94,500.00. Ayes: Hansen, Wiese, Wilson, Bolton. Motion carried 4-0.

Consider 2023 Pavement Rehab Contract Change Order. Zetterman gave overview. Moved by Member Bolton and Seconded by Member Hansen to recommend to City Council to approve change order in the amount of the 2023 Pavement Rehab contract from \$369,471.00 to \$519,471. Ayes: Wiese, Hansen, Bolton, Wilson. Motion carried 4-0.

Consider Bids for Purchase of 15kV Primary Underground Distribution Cable. Kaspar gave overview and answered questions. Moved by Member Bolton and Seconded by Member Wilson to recommend to City Council to approve resolution awarding contract for purchase of 15kV primary underground distribution cable to Wesco in the amount of \$353,325.60. Ayes: Bolton, Wilson, Wiese, Hansen. Motion carried 4-0.

Consider Purchase of Mini Excavator. Ogden gave overview. Moved by Member Hansen and Seconded by Member Bolton to recommend to City Council to authorize the purchase of a Caterpillar 304 Mini Excavator from Nebraska Machinery Company in the amount of \$81,270.00. Ayes: Wiese, Wilson, Hansen, Bolton. Motion carried 4-0.

Consider Peak Shaving Plant Ingersoll Rand Air Compressor's Service Agreement. Ogden gave overview. Moved by Member Wilson and Seconded by Member Bolton to recommend to City Council to authorize staff to enter into a 5-year Service Agreement with Ingersoll Rand for Peak Shaving Plant air compressors in the amount of \$7,552.27 for year one. Ayes: Wilson, Hansen, Bolton, Wiese. Motion carried 4-0.

General Manager Updates. Shanahan gave overview and answered questions about the Integrated Resource Plan.

ADJOURNMENT

Moved by Member Bolton and Seconded by Member Wilson to adjourn the meeting at 4:58pm. Ayes: Hansen, Bolton, Wilson, Wiese. Motion carried 4-0.

COLLECTION ACTIVITY REPORT
Updated July 2023

Activity Month	Accounts Sent to Credit Bureau	Funds Collected	Funds Not Collected	Fees Paid	Net to Utility	Past Year Comparison Net to Utility	Past Year Comparison Accounts Sent to Credit Bureau
Jul-22	\$ 9,554.34	\$ 5,586.69	\$ 3,967.65	\$ 1,050.58	\$ 4,536.11	\$ 2,512.47	\$ 2,914.47
Aug-22	\$ 11,101.72	\$ 3,059.30	\$ 8,042.42	\$ 1,063.06	\$ 1,996.24	\$ 1,420.00	\$ 3,841.13
Sep-22	\$ 9,060.05	\$ 1,563.89	\$ 7,496.16	\$ 1,086.27	\$ 477.62	\$ 1,021.49	\$ 8,507.12
Oct-22	\$ 11,195.77	\$ 2,639.85	\$ 8,555.92	\$ 488.93	\$ 2,150.92	\$ 1,228.59	\$ 8,128.04
Nov-22	\$ 11,530.58	\$ 2,513.92	\$ 9,016.66	\$ 755.45	\$ 1,758.47	\$ 2,835.05	\$ 7,905.52
Dec-22	\$ 4,181.63	\$ 1,987.07	\$ 2,194.56	\$ 930.46	\$ 1,056.61	\$ 1,178.26	\$ 5,313.88
Jan-23	\$ 6,836.17	\$ 5,425.55	\$ 1,410.62	\$ 939.98	\$ 4,485.57	\$ 2,380.95	\$ 8,992.42
Feb-23	\$ 3,149.52	\$ 1,700.47	\$ 1,449.05	\$ 1,496.17	\$ 204.30	\$ 2,413.77	\$ 12,829.22
Mar-23	\$ 8,266.35	\$ 3,618.10	\$ 4,648.25	\$ 866.06	\$ 2,752.04	\$ 1,322.05	\$ 4,565.25
Apr-23	\$ 9,350.28	\$ 6,121.12	\$ 3,229.16	\$ 2,486.03	\$ 3,635.09	\$ 3,235.77	\$ 4,911.23
May-23	\$ 12,182.65	\$ 4,141.28	\$ 8,041.37	\$ 1,521.87	\$ 2,619.41	\$ 1,229.32	\$ 6,400.09
Jun-23	\$ 16,849.50	\$ 2,074.20	\$ 14,775.30	\$ 1,511.59	\$ 562.61	\$ 1,036.90	\$ 11,553.05
Jul-23	\$ 11,483.53	\$ 2,174.26	\$ 9,309.27	\$ 1,008.03	\$ 1,166.23	\$ 4,536.11	\$ 9,554.34
Total	\$ 115,187.75	\$ 37,019.01	\$ 78,168.74	\$ 14,153.90	\$ 22,865.11	\$ 23,838.26	\$ 92,501.29
	12 Month Averages	12 Month Percentages				12 Month Averages	
	\$ 9,598.98	32.14%	67.86%	38.23%	61.77%	\$ 1,986.52	\$ 7,708.44

Notations:

Precollect fee is \$3.75 per account sent to Credit Bureau.

Full collect fee ranges from 33% to 50% of collected amount.