



AIRPORT ADVISORY COMMITTEE

Meeting Minutes: August 18th, 2023

1. Meeting called to order with Open Meetings Act announcement.

Meeting was called to order at 8:15 A.M. Open Meeting Act is posted on the wall of the Airport Terminal, the Act Poster was pointed out to those in attendance.

2. Roll call.

Board Members Present: Kirk Diers, Bill Dugan Sr., Levi Entz, Robert Steenblock, Eric Johnson, Alison Adams, and Jeff Peterson with arrival of Dave Mitchell at 8:20am.

3. Approval of the July 21st, 2023 meeting minutes

Motion by Bill Dugan Sr. and seconded by Jeff Peterson to approve. Motion passed by vote of members: Bill Dugan Sr., Jeff Peterson, Kirk Diers, Eric Johnson, Robert Steenblock, Levi Entz, and Alison Adams.

4. Update on Terminal Warranty work

- a. Discuss concrete warranty and involving the city attorney to force repairs of areas that are compromised. There are also cracks in the decorative stone pillars outside of the new terminal entrance that need repaired.
- b. Currently waiting for a response from city attorney.

5. Update on Runway Rehab Project

- a. Grant has been received and signed. Now ready to sign contracts.
- b. Discussion on length of the rehab being around 3-6 months. City will provide a runway closure date ahead of the closure.
- c. Discussion on composing a tenant communication letter to provide runway updates.
- d. Discussion if there will be a hangar rental discount during the closure.

6. Update on Old Terminal Air Conditioning Unit Replacement

- a. Steve Kuddes with Civil Air Patrol states he has 3 bids all under \$5,000.00.

Concern from CAP regarding the total replacement cost of air conditioning unit and furnace replacement at one time. Will go back to the contractors and get new bids for both units.

- b. CAP will do maintenance and mowing moving forward and the city will provide weed spraying chemical around their buildings.
- c. Steve Kuddes has a private contractor to do no charge roofing and construction in the future for Civil Air Patrol buildings.
- d. Civil Air Patrol is needing to get repairs completed as they are in the top 8 in the nation. They will become a regional resource in the future due to their cooperation with the City and Airport.

7. Action Items to Discuss - None

8. Discussion of Maintenance Items

- a. Weed spraying.
- b. Prioritizing hangar repair list.
 - Discussion on grants for next year to help with funding costs of hangar repairs.
 - First to be addressed for repair will be cables, second top and bottom boots, third water damage and/or concrete, and lastly holes in exterior tin.
 - Look at bottom plates on the overhead hangar doors.
 - Plan to check hangar furnaces.
 - Public Works is requesting City Council to approve \$175,000.00 to be budgeted over the next two years.
- c. Discussion crack sealing and implementation of a pavement maintenance program.
- d. Provide update on hangar ground lease program.
- e. Discussion on repair of the 114 papi/taxiway lights not working.

9. Adjournment

Motion by Jeff Peterson and seconded by Dave Mitchell to adjourn. Motion passed by vote of members: Jeff Peterson, Dave Mitchell, Levi Entz, Kirk Diers, Bill Dugan Sr., Alison Adams, Eric Johnson, and Robert Steenblock. Meeting adjourned at 9:27 A.M.