

Keene Memorial Library Board Meeting
Municipal Building-2nd Floor in the Large Conference Room
400 E. Military, Fremont, NE
6:30 P.M.
August 15, 2022
Minutes

Held at the Municipal Building – 2nd Floor Large Conference Room and Board President Linda McClain called the meeting to order at 6:37 pm.

Roll Call

The following members were present: Linda McClain, Becky Pence and Ryan Fiala. Amanda Moenning and LeAnn Rathke were absent. Also present were: Laura England-Biggs, Library Director; Honorable Mayor Joey Spellerberg, City Administrator Jody Sanders; City Council Liaison Sally Ganem; and City Council member Mark Jensen. Senior Office Associate Tracy Parr will be recording the meeting minutes,

Notice of Meeting and Agenda

The meeting was preceded by publicized notice in the Fremont Tribune and the agenda is posted in the Administration Office at Keene Memorial Library, 1030 North Broad Street, online at www.fremontne.gov and distributed by email. A copy of the Open Meetings Act is posted continually for public inspection and is located near the entrance of the meeting room.

Agenda

Library Director Laura England-Biggs asked that #3 on the agenda be pulled due to the wrong minutes being attached. Motion to adopt the amended agenda for August 15, 2022 regular meeting. Board Member Pence made the motion, seconded by Board Member Fiala, to adopt the amended agenda for August 15, 2022 Library Board Meeting. Ayes: McClain, Pence and Fiala. Motion carried 3-0.

Unfinished Business

Community Needs Response Plan review

Director England-Biggs let everyone know that what they received in their packet was the final draft with amended goals. This document is required as part of our accreditation process. Motion to approve of the Community Needs Response Plan was made by Board Member Fiala and seconded by Board Member Pence. Ayes: McClain, Pence and Fiala. Motion carried 3-0.

Reports

Library Director's Report Month in Review

Director England-Biggs mentioned there has been a lot of packing and meetings in the last month. She mentioned that library staff is 71.5% through the packing process with 4 more days left. She was able to come up with that percentage due to our collection counts and knowing how far we are with our collections that are packed so far. No action taken

Expansion Project Update

Board President McClain brought up the plan for an official groundbreaking ceremony and received the go ahead from the Mayor and City Administrator to have it September 27th. The Mayor and City Administrator will confirm with legal what if anything needs to be done so City Council members can attend before their meeting that evening. No action taken.

Library Accreditation Update

Director England-Biggs informed the Board that after doing the Accreditation Survey the library came up short of being in our usual silver level and we currently are at bronze. She said we were short 9 points to make silver at the time of the meeting. There was a lot of discussion on possible ways to get the 9 points needed, she is going to look into the options suggested by the Board and Administration that was present at the meeting and report back. No action taken.

Friends of the Library Report

Dave's Drive in Liquor raised \$1,238 last month. This is the most that has been collected in a one-month period. The Board was impressed by the fact that much was made. The thought that the Friends are opting not to have the annual book sale was brought up and Director England-Biggs confirmed that is true. No action taken.

Finance

Director England-Biggs stated that everything appeared to be in order and asked if anyone had any questions about the report. She did mention that a couple of the accounts that seemed to be over budget were due to funds received through grants do not show up on this report. This means any money spent looks like it comes out of the regular budget when in fact it is from grants. No action taken.

With no further business, motion to adjourn was made at 7:15 pm with Board Member Pence making the motion and Board Member Fiala seconding. Ayes: McClain, Pence and Fiala. Motion carried 3 -0.

Next Regular Board Meeting will be held September 19, 2022 at 6:30 pm –Municipal Building 2nd Floor, Large Conference Room.

Prepared by Tracy Parr, Senior Office Associate

Signed by Becky Pence, Library Board Vice-President