



AIRPORT ADVISORY COMMITTEE

Meeting Minutes: May 19th, 2023

1. Meeting called to order with Open Meetings Act announcement

Meeting was called to order at 8:16 A.M. Open Meeting Act is posted on the wall of the Airport Terminal, the Act Poster was pointed out to those in attendance.

2. Roll call.

Board Members Present: Bill Dugan Sr., Dave Monke, Robert Steenblock, Eric Johnson, Alison Adams, and Jeff Peterson.

3. Approval of the April 21st, 2023 meeting minutes

Motion by Dave Monke, and seconded by Alison Adams to approve, motion passed by vote of members: Dave Monke, Alison Adams, Bill Dugan Sr., Robert Steenblock, Eric Johnson, and Jeff Peterson.

4. Update on Terminal Warranty work

- a. Working on sidewalk with contractors
- b. Ronco is working on the backflow device with a local plumber.

5. Update on Runway Rehab Project-Runway Construction Contract

- a. Recommendation from the Board on bid from Paulsen. Paulsen is the lowest bid, which came in May 1st, 2023 and \$700,000 lower with a start in 2024. Waiting for discretionary grant funding in August 2023.
-Motion by Jeff Peterson and seconded by Eric Johnson to approve. Motion passed by vote of members: Dave Monke, Alison Adams, Bill Dugan Sr., Robert Steenblock, Eric Johnson, and Jeff Peterson.
- b. As the bid came in under the original estimate, there is the ability to add any other areas needing repair to maximize grant money available. Looking at possible taxiway repairs.
- c. Discuss chemicals to be used for taxiway.
- d. Discuss completing a parallel taxiway and repairs.
- e. Jeff Peterson discussed offering a discount on hangar leases during

construction. Will follow up in further meetings.

6. Update on Hangar Lease renewal

- a. Proposed lease will have no changes in rent for the next 2 years. Escalation of 2.5% after construction is completed in 2025.
-Include clause to give current hangar tenants the option to leave without penalty after 2 years.
- b. Discuss proper use of hangar space and assess fees for non-aircraft. If it is not aeronautical there will be increased rent.
-Storage is allowed but cannot impede aircraft.
- c. Schedule maintenance inspection to catalog repairs needed and ensure hangar is properly being used.
- d. Recommendation to City Council to approve lease updates.
-Motion by Dave Monke and seconded by Alison Adams to approve. Motion passed by vote of members: Dave Monke, Alison Adams, Bill Dugan Sr., Robert Steenblock, Eric Johnson, and Jeff Peterson.

7. Action Items to Discuss – None

- a. Jeff Peterson discussed LB 727, which could bring sales tax for aircraft to improve airports.
-Send link to Senator Lynne Walz. The state may use it to pay 5% of the 10% grant match.

8. Discussion of Maintenance Items

- a. Still waiting for update on apron lighting and outlets from Olssen.
- b. Update on lawn/sprinklers
-Discuss replacing shrubs and brush.
- c. Hangar walk-thru and repair list.
-Moving monument and will coordinate relocating it to near the flagpole.

9. Adjournment

Motion by Bill Dugan Sr. and seconded by Jeff Peterson to adjourn, motion passed by vote of members: Dave Monke, Alison Adams, Bill Dugan Sr., Robert Steenblock, Eric Johnson, and Jeff Peterson. Meeting adjourned at 9:13 A.M.