

**CITY OF FREMONT UTILITY AND INFRASTRUCTURE BOARD
MAY 12, 2020 - 4:00 P.M.**

A meeting of the Utility and Infrastructure Board was held on May 12, 2020 at 4:00 p.m. in the 2nd floor meeting room at 400 East Military, Fremont, Nebraska and via Zoom. The meeting was preceded by publicized notice in the Fremont Tribune and the agenda displayed in the Municipal Building. The meeting was open to the public. A continually current copy of the agenda was available for public inspection at the office of the City Administrator, 400 East Military. The agenda was distributed to the Utility and Infrastructure Board on May 8, 2020 and posted, along with the supporting documents, on the City's website. A copy of the open meeting law is posted continually for public inspection.

ROLL CALL

Roll call showed Board Members Sawtelle, Bolton, Vering, Wiese, and Shelso present. 5 present, 0 absent. Others in attendance included Brian Newton, City Administrator; Troy Schaben, Asst City Admin – Utility; Jody Sanders, Finance Dir.; Lottie Mitchell, Exec. Assist; Al Kaspar, Dir. Elec. Engin.; Jeff Shanahan, Power Plant Supt.; and Keith Kontor; Water/Sewer/WWTP Supt.; and Dean Kavan, Warehouse Spv.

CONSENT AGENDA

Moved by Member Shelso and seconded by Member Bolton to approve items 3 and 4 (Minutes from April 28, 2020 and Accounts Payable through May 12, 2020. Ayes: Sawtelle, Bolton, Vering, Wiese and Shelso. Motion carried 5-0.

RECEIVE QUARTERLY FINANCIAL STATEMENTS.

Sanders gave overview. Moved by Member Vering and seconded by Member Bolton to receive Quarterly Financial Statements. Ayes: Sawtelle, Bolton, Vering, Wiese and Shelso. Motion carried 5-0.

CONSIDER ONE-YEAR LEASE AGREEMENT WITH NEBRASKA MACHINERY FOR A CATERPILLAR COMPACT TRACK LOADER, MODEL 259D3.

Shanahan gave overview. Moved by Member Shelso and seconded by Member Vering to recommend City Council approve lease agreement with Nebraska Machinery for a Caterpillar Compact Track Loader Model 259D3. Ayes: Sawtelle, Bolton, Vering, Wiese and Shelso. Motion carried 5-0.

CONSIDER INDUSTRIAL TRACK AGREEMENT WITH UNION PACIFIC FOR COAL DELIVERY TO LON D. WRIGHT POWER PLANT.

Shanahan gave overview. Moved by Member Shelso and seconded by Member Wiese to recommend City Council to authorize execution of the Industrial Track Agreement with Union Pacific. Ayes: Sawtelle, Bolton, Vering, Wiese and Shelso. Motion carried 5-0.

CONSIDER BID FROM MH EQUIPMENT FOR FORKLIFT TO BE USED AT THE WAREHOUSE.

Kavan gave overview. Moved by Member Vering and seconded by Member Wiese to recommend City Council approve bid from MH Equipment for Hyster J40XNT Forklift in the amount of \$31,486.70. Ayes: Sawtelle, Bolton, Vering, Wiese and Shelso. Motion carried 5-0.

CONSIDER BID FOR FREMONT MUNICIPAL BUILDING ELEVATOR PROJECT.

Mitchell gave overview. Moved by Member Bolton and seconded by Member Shelso to

recommend City Council approve bid from Dicon Corporation for the Fremont Municipal Building Elevator Project in the amount of \$916,821.00. Ayes: Sawtelle, Bolton, Vering, Wiese and Shelso. Motion carried 5-0.

CONSIDER REVISIONS TO FREMONT MUNICIPAL CODE SECTION 3-103 FOR WATER CONNECTION SERVICES.

Schaben gave overview. Moved by Member Vering and seconded by Member Wiese to recommend City Council approve revisions to Fremont Municipal Code Section 3-103 for Water Connection Services. Ayes: Sawtelle, Bolton, Vering, Wiese and Shelso. Motion carried 5-0.

CONSIDER REVISIONS TO FREMONT MUNICIPAL CODE SECTION 3-231 FOR WASTEWATER CONNECTION SERVICES.

Schaben gave overview. Moved by Member Vering and seconded by Member Bolton to recommend City Council approve revisions to Fremont Municipal Code Section 3-231 for Wastewater Connection Services. Ayes: Sawtelle, Bolton, Vering, Wiese and Shelso. Motion carried 5-0.

CONSIDER AMENDMENT NO. 1 TO THE REIMBURSEMENT AND INDEMNIFICATION AGREEMENT WITH WHOLESTONE FARMS FOR ENGINEERING DESIGN SERVICES FOR SUBSTATION H.

Kaspar gave overview. Moved by Member Shelso and seconded by Member Bolton to recommend City Council authorize execution of Amendment No. 1 to the Reimbursement and Indemnification Agreement with WholeStone Farms for Engineering Design Services for Substation H. Ayes: Sawtelle, Bolton, Vering, Wiese and Shelso. Motion carried 5-0.

CITY ADMINISTRATOR UPDATE (NO BOARD ACTION IS REQUESTED).

- a. Newton gave update on COVID-19 and delivery of services.
- b. Kontor gave update on Wastewater Treatment Plant projects.

ADJOURNMENT

Moved by Member Vering and seconded by Member Bolton to adjourn at 5:29 p.m. Ayes: Sawtelle, Vering, Wiese, Bolton and Shelso. Motion carried 5-0.

Allen Sawtelle, Chairman

Toni Vering, Secretary

David Shelso

Michelle Wiese

Gary Bolton