



## AIRPORT ADVISORY COMMITTEE

Meeting Minutes: March 19, 2021

1. Meeting called to order with Open Meeting announcement.

Meeting was called to order at 8:15 A.M. Open Meeting Act is posted on the wall of the Airport Terminal, the Act Poster was pointed out to those in attendance.

2. Roll call.

Board Members Present: Ron Spahni, Jennifer Weiss-Assman, Robert Steenblock, Tom Randall, Eric Johnson, Alison Adams

Guests: David Goedecken, Jim Kjeldgaard, Greg Kjeldgaard, Steve Landholm, Mark Jensen, Ron Vlach, Tammy McKeighan.

3. Approval of the February 19, 2021 meeting minutes.

Motion by Ron Spahni and seconded by Jennifer Weiss-Assman, to approve the February 19, 2021 minutes, motion passed by vote of members, (all voting yes on roll call vote)

4. Update on Apron and Terminal Projects.

Staff reported that due to weather the projects are on hold until warmer weather in the spring. The Terminal project has been approved and the contracts have been executed. The Apron project has a few outstanding items to complete in the spring and that project will be completed.

5. Update on annual hangar inspections.

Staff explained they will be doing hangar inspections in the near future, most likely May. Letters of notification will be sent to the tenants prior to inspections.

6. Review and make recommendation to City Council for the authorization of NDOT Agency Agreement for Project Number AIP 3-31-0029-014-2021. (CRRSA Act)

Staff reported they have been working with the NDOT submitted the CRRSA Agency Agreement to the City for approval by the City Council. The City qualifies for a \$13,000.00 grant as a result of the Act.

Motion by Ron Spahni and seconded by Jennifer Weiss-Assman, to approve Agency Agreement, motion passed by vote of members, (all voting yes on roll call vote)

7. Discussion of maintenance items.

- a. Status of roof repair – Taylor Martin Hangar, a contractor has been chosen and will be on site as materials and schedule coincide.

Staff reported that bids have been received and the contractor will begin the repairs as the weather becomes nicer. Discussed issues with the Papi lights working intermitantly. Staff will contact the NDOT regarding the issues.

8. Adjournment.

Motion by Jennifer Weiss-Assman,, and seconded by Eric Johnson, to adjourn, motion passed by vote of members, (all voting yes on role call vote) Meeting was adjourned at 8:35 A.M..