

**CITY OF FREMONT UTILITY AND INFRASTRUCTURE BOARD
FEBRUARY 25, 2020 - 4:00 P.M.**

A meeting of the Utility and Infrastructure Board was held on February 25, 2020 at 4:00 p.m. in the 2nd floor meeting room at 400 East Military, Fremont, Nebraska. The meeting was preceded by publicized notice in the Fremont Tribune and the agenda displayed in the Municipal Building. The meeting was open to the public. A continually current copy of the agenda was available for public inspection at the office of the City Administrator, 400 East Military. The agenda was distributed to the Utility and Infrastructure Board on February 21, 2020 and posted, along with the supporting documents, on the City's website. A copy of the open meeting law is posted continually for public inspection.

ROLL CALL

Roll call showed Board Members Sawtelle, Bolton, Vering and Wiese present, Shelso absent. 4 present, 1 absent. Others in attendance included Brian Newton, City Administrator; Troy Schaben, Asst City Admin – Utility; Jeff Shanahan, Pwr Plt Supr.; Jody Sanders, Finance Dir.; Lottie Mitchell, Exec. Assist; Al Kaspar, Elec. Engin.; Keith Kontor, WWTP/Wtr Supr.; and Dave Goedeken, Pub Wrks Dir.; Dan Goebel, Accntnt; Dean Kavan, Wrhs Spv.; Steve Carnahan, Gas Dept Supr.; and Jan Rise, Admin Srvcs Dir.

CONSENT AGENDA

Moved by Member Bolton and seconded by Member Wiese to approve items 3 and 4 (Minutes from February 11, 2020 and Accounts Payable through February 25, 2020. Ayes: Sawtelle, Bolton, Vering and Wiese. Motion carried 4-0.

CONSIDER BID FOR 2020 FORD F-350 SUPER CAB PICK-UP TRUCK FOR THE WATER DEPARTMENT.

Kavan gave overview. Moved by Member Vering and seconded by Member Wiese to recommend City Council approve bid from Sid Dillon, State Contract #15040, for the purchase of a 2020 Ford F-350 4WD Super-Cab Pickup Truck for the Water Department in the amount of \$51,863.97. Ayes: Sawtelle, Bolton, Vering and Wiese. Motion carried 4-0.

CONSIDER BID FOR 2020 CHEVROLET 1500 CREW CAB PICK-UP TRUCK FOR THE GAS DEPARTMENT.

Kavan gave overview. Moved by Member Vering and seconded by Member Wiese to recommend City Council approve bid from Sid Dillon, State Contract #15224, for the purchase of a 2020 Chevrolet 1500 4WD Crew Cab Pickup Truck for the Gas Department in the amount of \$33,767.06. Ayes: Sawtelle, Bolton, Vering and Wiese. Motion carried 4-0.

CONSIDER BID FOR DITCH WITCH MINI SKID STEER SK1050 FOR THE WAREHOUSE.

Kavan gave overview. Moved by Member Wiese and seconded by Member Bolton to recommend City Council approve bid from Ditch Witch, Sourcewell Contract #78238, for the purchase of a Ditch Witch Mini Skid Steer SK1050 for the Warehouse in the amount of \$81,474.25. Ayes: Sawtelle, Bolton, Vering and Wiese. Motion carried 4-0.

CONSIDER BID FOR LON D. WRIGHT POWER PLANT RAIL TRACK EXTENSION.

Shanahan gave overview. Moved by Member Vering and seconded by Member Bolton to recommend City Council approve bid from Railworks Track System for the extension of the Lon D. Wright Rail Tracks in the amount of \$635,288.00. Ayes: Sawtelle, Bolton, Vering and Wiese. Motion carried 4-0.

CONSIDER PROPOSAL FOR NATURAL GAS ASSET MANAGER.

Schaben gave overview. Moved by Member Vering and seconded by Member Wiese to recommend City Council award contract for Natural Gas Asset Management to BP. Ayes: Sawtelle, Bolton, Vering and Wiese. Motion carried 4-0.

CONSIDER BID FOR 2020 PAVEMENT REHAB PROJECT.

Goedeken gave overview. Moved by Member Bolton and seconded by Member Wiese to recommend City Council approve \$220,000 to CR-Menn Concrete, LLC for the 2020 Pavement Rehab Project. Ayes: Sawtelle, Bolton, Vering and Wiese. Motion carried 4-0.

CONSIDER 1.00% CONVENIENCE FEE FOR CREDIT CARD PAYMENTS MADE TO THE DEPARTMENT OF UTILITIES.

Goebel and Sanders gave overview. Moved by Member Bolton and seconded by Member Vering to recommend City Council modify the Master Fee Schedule to include a 1.00% convenience fee for credit card payments made to the Department of Utilities contingent upon legality of convenience fee for debit cards. Ayes: Sawtelle, Bolton, Vering and Wiese. Motion carried 4-0.

CITY ADMINISTRATOR UPDATE (NO BOARD ACTION IS REQUESTED).

- a. Newton gave update on flooding.

ADJOURNMENT

Moved by Member Bolton and seconded by Member Vering to adjourn at 4:43 p.m. Ayes: Sawtelle, Bolton, Vering and Wiese. Motion carried 4-0.

_____ Allen Sawtelle, Chairman	_____ Toni Vering, Secretary	
_____ David Shelso	_____ Michelle Wiese	_____ Gary Bolton