



AIRPORT ADVISORY COMMITTEE

Meeting Minutes: February 17th, 2023

1. Meeting called to order with Open Meeting announcement.

Meeting was called to order at 8:20 A.M. Open Meeting Act is posted on the wall of the Airport Terminal, the Act Poster was pointed out to those in attendance.

2. Roll call.

Board Members Present: Kirk Diers, Dave Mitchell, Bob Steenblock, Eric Johnson, Alison Adams, Jeff Peterson, Michael McGillick

3. Approval of the January 20th, 2023 meeting minutes.

Motion by Dave Mitchell, and seconded by Jeff Peterson to approve, motion passed by vote of members: Kirk Diers, Dave Mitchell, Bob Steenblock, Eric Johnson, Alison Adams, Jeff Peterson, Michael McGillick

4. Update on Terminal Projects:

a. Update from C Hoffart on final warranty items/repairs being completed

*Requesting a Pilot's Lounge restroom sign

*Repair of locks will be handled by Ronco

5. Runway Rehab

a. - Runway Rehab-

-Meeting w/ FAA there are also grading and elevation issues needing to be addressed and plans made to repair due to drainage issues

-Plans to re-work the sanitary sewer and storm sewer. OPPD line is being looked at by FAA for options as to relocation and cost

-No compensatory funding available for the FBO for disadvantaged business effects during runway rehab closure. We are considering hangar lease discount while hangar tenants cannot use the airport

-J Zetterman reported we will be unable to use a portion of the runway during construction

-Possible Fall of 2023 start to infrastructure re-work, leading into a Spring start for runway construction

-A motion was made by Eric Johnson and seconded by Dave Mitchell to recommend to the City to wait for runway impacting construction to wait until the Spring; to only start the

infrastructure that does not impact the runway in the Fall to give the hangar tenants and the FBO time to make alternative arrangements. Voted on and passed by all members: Kirk Diers, Dave Mitchell, Bob Steenblock, Eric Johnson, Alison Adams, Jeff Peterson, Michael McGillick

6. Directional and Letter Identifier Signs on Taxiway-J Zetterman and V Trujillo currently working with Olssen to determine any design/changes needed, locations changes needed, and looking into pricing
7. Update on hangar leases-JZ looked at area comparables, and also reported we raised the hangar leases 9% in 2018. FAA recommends annual increase on hangar leases, we fall into the median range on current pricing. A possible increase could generate funds for improvements and new hangars; however the board discussed no increase now due to runway closure coming and to include an escalator clause in 2025. Discussion also on if we allow tenants to self fund hangar builds in exchange for a 15yr low cost lease. K Diers suggested to use the dirt from grading of runway to build dirt pads for future hangars.
8. Discussion of Maintenance Items.
 - a. None received, general updates given above

9. Adjournment.

Motion by Allison Adams and seconded by Kirk Diers, to adjourn, motion passed by vote of members: Kirk Diers, Dave Mitchell, Bob Steenblock, Alison Adams, Jeff Peterson, Michael McGillick (Absent: E Johnson). Meeting adjourned at 9:06am.