

PLANNING COMMISSION MINUTES  
JANUARY 18, 2021  
5:00 p.m. Meeting

Vice Chairman Marty Gifford called the regular meeting to order at 5:00 p.m. He stated that a copy of the Open Meetings Act is posted continually for public inspection located near the entrance door by the agendas. Roll call showed Vice Chairman Gifford and Commissioners, Nielsen, Washburn, Landholm, Lathrop, Borisow, Sawyer, and Horeis present. Eight Commissioners present – a quorum was established.

Vice Chairman Gifford read the item: disclosure of Ex Parte communication regarding any item on the agenda into the record. None of the commissioners disclosed any ex parte contacts.

Vice Chairman Gifford read the item: dispense with the reading of the minutes of the November 16, 2020 meeting. Commissioner Sawyer made a motion to approve the minutes as prepared. Commissioner Nielsen seconded the motion. By a roll call vote, Borisow, Gifford, Lathrop, Nielsen, Washburn, Sawyer, Landholm and Horeis voted in favor. The motion carried 8-0.

Vice Chairman Gifford read the item: A request by Andrew Stamp on behalf of Fabrication Holdings LLC, DBA Elemetal Fabrication and Machine, to annex property described as the east ½ of Lot 18 Miramar Lakeside Business Center, the west ½ of Lot 18 Miramar Lakeside Business Center, and Tax Lot 45 all located in Section 16, Township 17, Range 8 East and generally located at the southwest corner of W 23<sup>rd</sup> Street and Business Park Drive. Jennifer Dam presented her staff report. Vice Chairman Gifford opened the public hearing. One person spoke in favor of the annexation. Vice Chairman Gifford closed the public hearing. Commissioner Sawyer made a motion to recommend approval of the annexation with the condition that the property be removed from the County Industrial Area and Commissioner Nielsen seconded the motion. By roll call vote, Borisow, Sawyer, Lathrop, Nielsen, Washburn, Horeis, Landholm and Gifford voted in favor. The motion carried 8-0.

Vice Chairman Gifford read the item: A request by Jeff Stoll on behalf of Gallery 23 townhomes, LLC for a replat of Lots 108 and 27-29, Block 3; Lots 1-8 and 13-25 Block 4 and lots 1-13, Block 5 Gallery 23 East Addition Replat 2 generally located at E 22<sup>nd</sup> Street and Aaron Way. Planning Director Jennifer Dam presented her staff report. Vice Chairman Gifford opened the public hearing. One person spoke in favor of recommending the motion. Vice Chairman Gifford closed the public hearing. Commissioner Borisow made a motion to recommend approval. Commissioner Landholm seconded the motion. By a roll call vote Nielsen, Lathrop, Sawyer, Borisow, Landholm, Horeis, Washburn, and Gifford voted in favor. Motion carried 8-0.

A request by William Stott on behalf of the Salvation Army for a Conditional Use Permit was continued until the February 15, 2021.

Planning Director Jennifer Dam provided an update regarding the Comprehensive Plan Long Range Transportation Plan/UDC.

Vice Chairman Gifford asked for nominations for a New Chairman. Commissioner Landholm nominated Marty Gifford but Commissioner Gifford respectfully declined. Commissioner Sawyer nominated Commissioner Borisow. Having no further nominations Commissioner Sawyer made a motion to accept Commissioner Borisow as the Chairman, Commissioner Landholm seconded the motion. By a roll call, Lathrop, Nielsen, Landholm, Gifford, Borisow, Washburn, Sawyer and Hories all voted in favor. Motion carried 8-0.

Vice Chairman Gifford asked for nominations for Vice Chairman. Commissioner Sawyer nominated Commissioner Nielsen. Having no further nominations Commissioner Sawyer made a motion to accept Commissioner Nielsen as Vice Chairman. Commissioner Landholm seconded the motion. By a roll call vote Washburn, Hories, Lathrop, Nielsen, Sawyer, Gifford, Landholm and Borisow all voted in favor. Motion carried 8-0

It was moved by Commissioner Sawyer and seconded by Commissioner Nielsen to adjourn the meeting. By roll call vote, Nielson, Landholm, Washburn, Sawyer, Lathrop, Borisow, Gifford, and Horeis all voting aye. The motion carried 8-0. Meeting was adjourned at approximately 5:40 p.m.

APPROVED

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Marty Gifford, Vice Chairman

ATTEST

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Jennifer Dam, Director of Planning