



**CITY OF**  
**FREMONT**  
**NEBRASKA**

**ANIMAL CONTROL CITIZEN ADVISORY BOARD MEETING AGENDA**  
**August 12, 2020 - 6:00 PM**  
**City Council Chambers 400 East Military, Fremont NE**

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In the interest of public health and safety, this meeting will be available online through the Zoom link below. Citizens may also call into the meeting with the phone number below:

<https://zoom.us/j/96698629655>

Or iPhone one-tap :

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## **Webinar ID: 966 9862 9655**

If joining by phone, press \*9 to raise your hand and \*6 to mute/unmute yourself when called to speak  
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Zoom Tutorial:

[https://support.zoom.us/hc/en-us/articles/206618765-Zoom-Video-Tutorials?\\_ga=2.150510262.1497980210.1584968460-1067452037.1584536802](https://support.zoom.us/hc/en-us/articles/206618765-Zoom-Video-Tutorials?_ga=2.150510262.1497980210.1584968460-1067452037.1584536802)

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### **MEETING CALLED TO ORDER**

#### **ROLL CALL**

1. Dispense with and approve July 29, 2020 Animal Control Citizens Advisory Board Minutes
2. Subcommittee reports
  - A. Property/Budget/Management/contract Subcommittee-Danielle Lead of committee
    - a. Subcommittee has no findings of violation of the property that would have an impact on the current agreement between the city and DCHS

- b. Subcommittee would like approval to ask DCHS board of Directors, if they provide oversight and or review the monthly report turned in from the Executive Director
- c. Subcommittee would like approval to ask the city and DCHS if a quality report is turned in quarterly and if reviewed/reviewed by who
- d. Subcommittee would like approval to ask DCHS and the City for the procedure and verification procedure is followed on 24 hour pick up of strays and with this how is the public notified
- e. Subcommittee would like to request a copy of the proposal given to the city and city council when awarded the contract
- f. Subcommittee would like to request a copy of the E-verification and or proof verification is ran on all employees (current employees)
- g. Sub Committee would like to know how is the compliance office listed in exhibit B
- h. Subcommittee is meeting again on August 18<sup>th</sup> @ 6:00

B. Email/investigation/concerns and comments subcommittee (no report received)

- 3. Martha Bang to speak on the topic of her experience with animal care that she encountered as a past board member with DCHS as it relates to the animal Contract (no more than 5 minutes)
- 4. Amanda Comstock to speak on the topic of animal care as a past employee of DCHS as it relates to the animal control contract (no more than 5 minutes)
- 5. Dr. Grant Little from Arlington Vet Hospital to speak about animal care as it relates to the animal contract (no more than 5 minutes)
- 6. Alexis Winter to speak about experience with DCHS as it relates to the animal contract (no more than 5 minutes)
- 7. Kassi Construck to speak about experience with DCHS as it relates to the animal contract (no more than 5 minutes)
- 8. Public comment

**ADJOURNMENT**



**CITY OF**  
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**ANIMAL CONTROL CITIZEN ADVISORY BOARD MEETING MINUTES**  
**July 29, 2020 - 6:00 PM**  
**City Council Chambers 400 East Military, Fremont NE**

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**MEETING CALLED TO ORDER.** The meeting of the Animal Control Citizen Advisory Board was called to order and it was stated that a copy of the open meeting law is posted continually for public inspection located near the entrance door by the agendas.

**ROLL CALL.** Roll call showed members Platt, Kempenar, Eaton, Pence, Kracl, Shanahan, and Homan present. Stewart absent but listening via zoom.

1. Dispense with and approve July 16, 2020 Animal Control Citizens Advisory Board Minutes. Moved by Platt seconded by Homan to approve the minutes with correction to item #3 changing Mark Homan to Mark Legband. Voting Yea: Platt, Kempenar, Eaton, Pence, Kracl, Shanahan, Homan. Motion carried.
2. Recommendation for Mark Legband to appoint new community member. The City Council appointed Janet Stewart to the open position at their July 28, 2020 meeting. No action was taken.
3. Appoint new Board Secretary. Moved by Homan seconded by Kempenar to appoint Roxie Kracl as Board Secretary. Voting Yea: Platt, Kempenar, Eaton, Pence, Kracl, Shanahan, Homan. Motion carried.
4. Change date of next scheduled meeting from August 13, 2020 at 6:00 PM, to a date and time to be determined by the Board. Moved by Kracl seconded by Eaton to schedule the next meeting for August 12, 2020 at 6:00 P.M. Voting Yea: Platt, Kempenar, Eaton, Pence, Kracl, Shanahan, Homan. Motion carried.
5. Determine subcommittee Types
  - Determine responsibilities and tasks to be completed by subcommittees
  - How the subcommittee/task/goals align with the current contract between City and DCHS
  - Subcommittee leadership
  - Frequency of Meetings

Moved by Eaton seconded by Platt to create a subcommittee to field email submissions to the Board and identify which items need investigation and begin inquiring with individuals providing knowledge about what is brought up in the emails and reports provided to the board. Voting Yea: Platt, Kempenar, Eaton, Pence, Kracl, Shanahan, Homan. Motion carried. Moved by Platt seconded by Kempenar to appoint Eaton, Kracl and Homan to the

subcommittee. Voting Yea: Platt, Kempenar, Eaton, Pence, Kracl, Shanahan, Homan. Motion carried. Moved by Kracl seconded by Platt to create subcommittee to review property, budget, personnel and contract review. Voting Yea: Platt, Kempenar, Eaton, Pence, Kracl, Shanahan, Homan. Motion carried. Moved by Kempenar seconded by Platt to appoint Platt, Pence, Shanahan, and Stewart to the subcommittee. Voting Yea: Platt, Kempenar, Eaton, Pence, Kracl, Shanahan, Homan. Motion carried. Moved by Kracl seconded by Eaton to add Kempenar to the email field, investigation and interview subcommittee. Voting Yea: Platt, Kempenar, Eaton, Pence, Kracl, Shanahan, Homan. Motion carried.

6. Discuss how to allow community members to speak at committee meetings. The board discussed the issue with the attorney; no action was taken.
7. Request the documents that Martha Bang attached to her email that was provided to City Council – May 5, 2020 Council packet Homan moved, seconded by Platt to request the documents that Martha Bang attached to her email that was provided to City Council. Voting Yea: Platt, Kempenar, Eaton, Pence, Kracl, Shanahan, Homan. Motion carried.
8. Review documents submitted by DCHS (May and June Stats reports). Moved by Kracl seconded by Pence to acknowledge receipt of budgets for years 2020, 2014, 2017, 2015, 2016 and 2018 and DCHS Executive Director Job Description and Executive Director Resume. Voting Yea: Platt, Kempenar, Eaton, Pence, Kracl, Shanahan, Homan. Motion carried. Motion by Kracl seconded by Platt to forward documents to the property, budget, personnel and contract review subcommittee. Voting Yea: Platt, Kempenar, Eaton, Pence, Kracl, Shanahan, Homan. Motion carried.

**ADJOURNMENT.** Motion made by Shanahan, Seconded by Kempenar to adjourn; time: 6:57 PM. Voting Yea: Platt, Kempenar, Eaton, Pence, Kracl, Shanahan, Homan. Motion carried.

APPROVED AND ACCEPTED AS THE OFFICIAL COPY OF THE FREMONT, NEBRASKA  
REGULAR ANIMAL CONTROL CITIZEN ADVISORY BOARD FOR JULY 29, 2020.

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Chairperson

Secretary