Keene Memorial Library Board Meeting
Pinnacle Bank Board Room (1st Floor)
1030 N Broad St, Fremont NE 68025
6:30 P.M.
March 16, 2026

AGENDA

Call to Order/Notice of Meeting

1. Roll Call
2. Motion to adopt the current agenda for March 16, 2026, regular meeting
3. Dispense with and approve February 16, 2026, minutes (attachment)
4. Reports
    a. Library Director's Report
        i. Month in Review (attachments)
        ii. Statistics (attachment)
        iii. Board CE Update (need 20 hours by 12/7/2028 – have 0 as of 3/10/2026)
    b. Friends of the Library Report
    c. Finance-Library Expenditures Reports for February 2026 (attachment)
5. Adjournment

Next Regular Board Meeting – **Monday, April 20, 2026, Pinnacle Bank Board Room**

Agenda posted online at www.fremontne.gov/library and emailed to Library Board members on March 10, 2026. This meeting is preceded by a publicized notice in the Fremont Tribune, and the agenda is available at the front Circulation Desk of the Keene Memorial Library, 1030 North Broad Street. A Copy of the Open Meetings Act is posted at the entrance of the meeting room. The Library Board reserves the right to go into Executive Session at any time. The Library Board reserves the right to adjust the order of items on this agenda.

DRAFT

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Keene Memorial Library Board Meeting
Pinnacle Bank Board Room (1st Floor)
1030 N. Broad St, Fremont, NE
6:30 P.M.
February 16, 2026
Minutes

Held in the Pinnacle Bank Board Room (1st Floor) and Board President Becky Pence called the meeting to order at 6:36 pm.

Roll Call

The following members were present: Ryan Fiala, LeAnn Rathke, and Becky Pence. Tina Barham and Amanda Moenning were not present.
Also present for the meeting were Laura England-Biggs, Library Director; Sally Ganem, City Council Liaison; Dan Gillis, Director of Public Works, and Tracy Swanson, Senior Office Associate. Senior Office Associate Tracy Swanson will be recording the meeting minutes.

Notice of Meeting and Agenda

This meeting was preceded by a publicized notice in the Fremont Tribune and the agenda posted at the 1st floor circulation desk of the Keene Memorial Library, located at 1030 North Broad Street, and distributed by email. A copy of the Open Meetings Act is posted continually for public inspection and is located near the entrance of the meeting room.

Agenda

Motion to adopt the current agenda for the February 16, 2026, regular meeting.
Board Member Rathke made a motion to adopt the current agenda for the February 16, 2026, Library Board Meeting, and it was seconded by Board Member Fiala.
Ayes: Fiala, Rathke and Pence.
Motion carried 3-0 with 2 absent.

Reading of Minutes

Board Member Fiala made a motion to approve the January 19, 2026, Library Board minutes, and it was seconded by Board Member Rathke.
Ayes: Fiala, Rathke and Pence.
Motion carried 3-0 with 2 absent.

Reports

Library Director's Report

Month in Review

No action taken.

Statistics

No action taken.

Friends of the Library Report

No action taken.

Finance – Library Expenditures Reports for January 2026

No action taken.

With no further business, the motion to adjourn was made by Board Member Fiala, seconded by Board Member Rathke; Time: 7:12 p.m.
Ayes: Fiala, Rathke and Pence.
Motion carried 3-0 with 2 absent.

Next Regular Board Meeting will be held March 16, 2026, at 6:30 pm in the Board Room (1st Floor) located at Keene Memorial Library, 1030 N Broad St, Fremont NE.

Prepared by Tracy Swanson, Senior Office Associate

Signed by LeAnn Rathke, Board Secretary

DRAFT

Keene Memorial Library Monthly Director's Report – Laura England-Biggs

February 16 – March 21, 2026

CE/Webinars attended:
Responding to ICE at the Library: Real World Approaches
Responding to Incidents – a new module from LibraryIQ – checking out how it differs from Savannah Incident Reporting from OrangeBoy (which also "owns" LibraryIQ).

Week of February 16-21, 2026
Rich Hirschman's travel presentation took us through sites around Nebraska Tuesday Feb 17 at 6:30 pm
City of Fremont Safety Committee met at the library
Met with Jake Rundle from SD to learn how to edit a filter in BlueCloud Analytics

Week of February 22-28, 2026
Meeting with LibraryIQ to explore preliminary data collected through Horizon; ongoing issues being explored for the time being.
Installation of **panic buttons** at the two downstairs and one upstairs circulation desks. These will alert law enforcement immediately and dispatch emergency in situations where staff are under duress.

Week of March 2-7, 2026
Day in the Past being presented differently this year – 11 dates instead of two intensive days.
Start of the CivicPlus website migration process with deliverables due March 20.

Week of March 9-14, 2026
Launch of the Plant It Forward Seed Library 3/9 – attended by 23 people. Gardeners "checked out" 71 seed packets its first day alone.
City Council 3/10 requesting Mayor's signature on OCLC CloudLibrary agreement – it's a service similar to OverDrive and Libby with a larger number of titles available. We plan on running concurrently at least a year to see which service is better received by patrons/most return on investment.

Week of March 16-21, 2026
State Advisory Council on Libraries Monday afternoon – will attend by Zoom due to this evening's Board meeting.
Rich Hirschman's travel presentation takes us on another journey to Tanzania, Africa on Tuesday March 17at 6:30 pm

Keene Memorial Library

FEBRUARY 2026

ADULT PROGRAMS

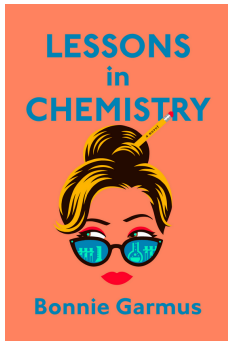
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3 **6:30 PM** Time Travelers Book Club	4	5	6	7
8	9	10	11 **2:00 PM** Pageturners Book Club	12	13	14
15	16 **6:30 PM** Seed Starting Class	17 **2:00 PM** Craftin' Around* **6:30 PM** Rich Hirschman	18	19 **6:30 PM** DIY Decorative Trays*	20	21
22	23 **6:30 PM** Casey Cline Author Visit	24	25	26	27	28

Follow us online!

*Registration Required—check out our website for more information.

BOOK CLUBS

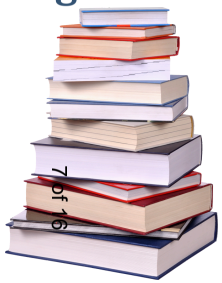
Time Travelers Book Club



February 3rd
6:30 PM

Join us to discuss *Lessons in Chemistry* by Bonnie Garmus.

Pageturners Book Club



February 11th
2:00 PM

Join us for an open-book discussion on what people have been reading lately to get ideas for your next book selection.

Hours:
Monday: 9:30 AM -8:30 PM
Tuesday: 9:30 AM - 8:30 PM
Wednesday: 9:30 AM - 5:30 PM
Thursday: 9:30 AM - 8:30 PM
Friday: 9:30 AM - 5:30 PM
Saturday: 9:30 AM - 1:30 PM
Sunday: CLOSED

Seed Starting Class

February 16th
6:30 PM

It's not too early to start thinking about your garden plans! Ian Peterson with the Dodge County Extension Office will be here to discuss tips on getting the seed process started. Also, hear details about the Seed Library that is coming to Keene Memorial Library beginning in March.

Rich Hirschman

February 17th
6:30 PM

Journey around the world with Rich Hirschman. Come and hear Rich share about his travels from all around the globe.

DIY Decorative Trays

February 19th
2:00 PM

Come and decorate your own small wooden tray. All supplies will be provided.
*Registration required

Craftin' Around

February 17th
2:00 PM

Paper Quilling
We will learn how to paper quill hearts this month!
*Registration required

Casey Cline Author Visit

February 23rd
6:30 PM

Local author, Casey Cline, will be here to talk about her wholesome historical romance entitled *The Wayfaring Widow*, and her journey on getting published.

Keene Memorial Library

FEBRUARY 2026

CHILDREN & TEEN PROGRAMS

SUN	MON	TUE	WED	THU	FRI	SAT
1	2 **1:00 PM** Golden Sower Book Club*	3 **10:00 AM** Ready for Kindergarten	4 **10:00 AM** Busy Baby Storytime	5 **4:00 PM** Lego Club	6 **10:00 AM** Storytime **1:00 PM** Game Day	7 **10:00 AM** Storytime **10:30 AM** Reading Tails*
8	9	10 **10:00 AM** Ready for Kindergarten	11 **10:00 AM** Busy Baby Storytime	12 **4:00 PM** Lego Club **6:30 PM** Bilingual Bedtime Storytime	13 **10:00 AM** Storytime Colors of Love Scavenger Hunt	14 **10:00 AM** Chess Club
15	16 **1:00 PM** STEM Lab* **6:00 PM** STEM Lab*	17 **10:00 AM** Ready for Kindergarten	18 **10:00 AM** Busy Baby Storytime	19 **4:00 PM** Lego Club	20 **10:00 AM** Storytime	21
22	23	24 **10:00 AM** Ready for Kindergarten	25 **10:00 AM** Busy Baby Storytime	26 **4:00 PM** Lego Club	27 **10:00 AM** Storytime	28

Follow us online!

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Ready for Kindergarten
Tuesdays
10:00-11:00 AM
Designed for children ages 2-5 and their caregivers. Stories, art, manipulatives, and sensory stations will help build the skills needed for Kindergarten.

Busy Baby Storytime
Wednesdays
10:00-11:00 AM
Designed for babies from birth to 24 months. Enjoy stories, rhymes, and open play.

Lego Club
Thursdays
4:00-5:00 PM
We supply the Lego bricks, you supply the imagination!

Storytime
Fridays
& first Saturday of the month
10:00-10:30 AM
Open to kids of all ages and their caregivers. Enjoy stories, songs, and a craft.

Hours:
Monday: 9:30 AM - 8:30 PM
Tuesday: 9:30 AM - 8:30 PM
Wednesday: 9:30 AM - 5:30 PM
Thursday: 9:30 AM - 8:30 PM
Friday: 9:30 AM - 5:30 PM
Saturday: 9:30 AM - 1:30 PM
Sunday: CLOSED

Golden Sower Book Club

February 2nd
1:00-2:30 PM

This homeschool book club will be reading the Honeybee Category.
*Registration Required

Game Day

February 6th
1:00-3:00 PM

We have card games, board games and more! OR bring your favorite game! All ages welcome!

Saturday Storytime

February 7th
10:00-10:30 AM

Open to kids of all ages and their caregivers. Enjoy stories, songs, and a craft.

Reading Tails

February 7th
10:30-11:30 AM

Reading aloud to therapy dogs can increase children's reading skills and self-confidence.
*Registration Required

Bilingual Bedtime Storytime

February 12th
6:30-7:00 PM

Enjoy stories, songs and a craft in English and Spanish! Pajamas welcome.

Colors of Love Scavenger Hunt

February 13th-14th

Stop in the library during our open hours to complete *Love From the Crayons* StoryWalk and Scavenger Hunt!

Chess Club

February 14th
10:00-11:00 AM

All grades and skill levels welcome! Sponsored by ChessFest.

STEM Lab

February 16th
1:00-3:00 PM &
6:00-8:00 PM

Join us for an activity with Keep Fremont Beautiful and learn about Magtronix.
*Registration Required

Keene Memorial Library

MARCH 2026

ADULT PROGRAMS

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3 **6:30 PM** Time Travelers Book Club	4	5	6	7
8	9 **9:30 AM** Plant It Forward Seed Library OPENS!	10 **6:00 PM** Excel Class Basics*	11 **1:00 PM** Excel Class Basics* **2:00 PM** Pageturners Book Club **4:00 PM** Bingo	12	13 **1:00 PM** Speed Puzzle Competition* **Community Puzzle Day**	14 **10:00 AM** Excel Class Basics*
15	16	17 **2:00 PM** Craftin' Around* **5:00 PM** Excel Class Charts & Graphs* **6:30 PM** Rich Hirschman	18 **1:00 PM** Excel Class Charts & Graphs*	19 **6:30 PM** DIY Garden Planning	20	21 **10:00 AM** Excel Class Charts & Graphs*
22	23	24 **6:00 PM** Excel Class Formulas & Functions*	25 **1:00 PM** Excel Class Formulas & Functions*	26	27	28 **10:00 AM** Excel Class Formulas & Functions*
29	30	31				

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BOOK CLUBS

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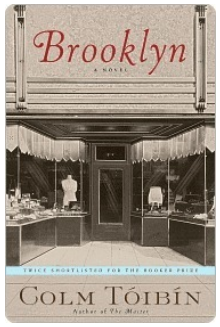
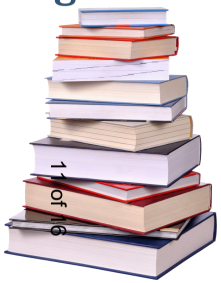


March 3rd
6:30 PM

Join us to discuss *Brooklyn* by Colm Toibin.

Pageturners Book Club



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Friday: 9:30 AM - 5:30 PM
Saturday: 9:30 AM - 1:30 PM
Sunday: CLOSED

Plant It Forward Seed Library

March 9th
9:30 AM

Plant it Forward with the Keene Memorial Library's new seed library! Join us at 9:30 AM for a ribbon-cutting ceremony to commemorate this new collection for the community!

Bingo

March 11th
4:00 PM

Join us for a fun hour of Bingo, snacks, and prizes!

All ages welcome!

Speed Puzzle Competition

March 13th
1:00 PM

Teams of 2-4 people will race to be the first to complete a 300 piece puzzle. All ages welcome.
*Registration Required

Community Puzzle Day

March 13th
9:30 AM - 5:30 PM

We will have multiple tables of puzzles for the community to work on together! Stop in during our open hours to work on one or two!

Excel Classes

March 10th-28th

*Registration will open 2 weeks before each class.

Craftin' Around

March 17th
2:00 PM

Paper Wreaths
This month's craft will be making a paper wreath with paper flowers.
*Registration Required

Rich Hirschman

March 17th
6:30 PM

Journey around the world with Rich Hirschman.
Come and hear Rich share about his travels from all around the globe.

DIY Garden Planning

March 19th
6:30 PM

Ian Peterson with the Dodge County Extension Office will be here to help you plan out your vegetable garden whether it is in a large or small space. No registration required.

Keene Memorial Library

MARCH 2026

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*Registration Required

Chess Club

March 14th & 28th
10:00-11:00 AM

All grades and skill levels welcome! Sponsored by ChessFest.

STEM Lab

March 16th
1:00-3:00 PM &
6:00-8:00 PM

Keep Fremont Beautiful will be here to teach us how to make t-shirt bags!
*Registration Required

Door Count

Jan	Feb	YTD
4,296	**4,240**	**21,338**

Av. Daily Attendance

Jan	Feb	AVG
171	**176**	**173**

Meetings held

Jan	Feb	YTD
100	**119**	**556**

Meeting attendance

Jan	Feb	YTD
466	**526**	**2,760**

Adult Items Circulated

Jan	Feb	YTD
3,826	**3,421**	**17,467**

Children/YA items circulated

Jan	Feb	YTD
5,723	**5,193**	**26,708**

Download Checkouts

Jan	Feb	YTD
9,003	**8,504**	**42,353**

Average Daily Circulation

Jan	Feb	AVG
742	**713**	**703**

AWE Computer Use - minutes

Jan	Feb	YTD
18,702	**15,718**	**97,317**

AWE Computer Use - sessions

Jan	Feb	YTD
3,739	**3,141**	**19,452**

Web Visits

Jan	Feb	YTD
17,292	**13,701**	**79,569**

Who's on my Wi-fi

Jan	Feb	YTD
3,534	**3,458**	**18,445**

On-line Learning Sessions

Jan	Feb	YTD
166	**182**	**1,339**

Database sessions

Jan	Feb	YTD
4,782	**4,032**	**16,479**

Internet/Computer Use

Jan	Feb	YTD
452	**487**	**2,211**

Public Printing (pages)

Jan	Feb	YTD
2,064	**2,628**	**10,967**

NLFS001 Auditors Trial Balance

Accounting Period: 5/2026

Fund(s): 001 - General Fund

Report Generated on Mar 9, 2026 8:17:59 AM

Fund: 001 - General Fund

Account	Account Description	FYTD through 2/28/2026 (prelim)	Original Budget	Encumbered	Budget Balance	Prior Year Actual	Prior Two Years Actual
001-2031-419.20-12	Communications	249.90	2,999.00	869.82	1,879.28	2,598.96	1,376.70
001-2031-419.20-65	Service Agreements	55,820.31	56,506.00		685.69	53,612.21	31,224.96
001-2031-419.20-99	Other Contractual Service		850.00	2,829.22	(1,979.22)	1,349.18	4,009.52
001-2031-419.30-55	Software						3,961.20
001-2031-419.30-56	Parts/Mach & Equipment	2,671.81	7,100.00	3,574.10	854.09	3,609.70	20,678.61
001-2031-455.10-10	Salaries/Wages	321,568.60	841,040.00		519,471.40	757,209.64	627,836.00
001-2031-455.10-14	Health Insurance	103,060.83	261,423.00		158,362.17	219,589.09	204,536.88
001-2031-455.10-15	Overtime Wages	6.24			(6.24)	22.14	260.24
001-2031-455.10-22	FICA/Medicare	22,990.99	60,781.00		37,790.01	54,380.18	44,490.36
001-2031-455.10-23	Pension	14,067.13	38,559.00		24,491.87	31,925.82	23,042.81
001-2031-455.20-11	Postage & Printing	800.00	3,400.00	2,400.00	200.00	3,200.00	1,634.00
001-2031-455.20-13	Training & Travel	3,899.46	10,000.00	2,350.19	3,750.35	6,080.52	7,504.89
001-2031-455.20-14	Freight & Express			22.58	(22.58)		27.00
001-2031-455.20-33	Legal Advertising	20.74	500.00		479.26	66.50	52.79
001-2031-455.20-41	Utility Services	32,781.87	87,500.00		54,718.13	76,908.26	64,326.41
001-2031-455.20-43	Gen Admin Svc from DU		(1,700.00)		(1,700.00)	(3,802.72)	
001-2031-455.20-60	Repairs & Maintenance	9,620.39	10,000.00	3,626.51	(3,246.90)	26,149.08	6,924.51
001-2031-455.20-65	Service Agreements	10,151.41	30,531.00	30,640.28	(10,260.69)	28,432.22	47,425.90
001-2031-455.20-70	Rents	331.08	700.00	331.08	37.84	662.16	510.28
001-2031-455.20-93	Dues & Subscriptions	1,525.25	1,845.00		319.75	2,160.47	1,962.40
001-2031-455.20-98	Taylor collection		500.00		500.00		
001-2031-455.20-99	Other Contractual Service	4,119.46	12,280.00	1,071.00	7,089.54	27,678.79	19,202.78
001-2031-455.30-31	Office Supplies	1,680.24	9,500.00	397.20	7,422.56	7,840.77	11,295.97
001-2031-455.30-35	Printing	38.91	600.00		561.09	524.82	154.77
001-2031-455.30-41	Food Supplies	171.24	1,000.00		828.76	564.10	607.71
001-2031-455.30-44	Fuel/Oil/Grease		200.00		200.00	43.27	31.56
001-2031-455.30-49	Bldg/Structural Materials	1,054.76	10,000.00	141.00	8,804.24	11,068.54	8,895.28
001-2031-455.30-51	Books & Periodicals	54,800.56	180,000.00	75,369.91	49,829.53	155,363.90	133,529.01
001-2031-455.30-58	Horticultural Supplies	41.02	2,000.00		1,958.98	1,439.72	
001-2031-455.30-63	MV Fuel Parts		50.00		50.00	10.58	
001-2031-455.30-76	Signs		1,000.00		1,000.00	1,056.63	233.59
001-2031-455.30-79	Other Commodities	5,557.13	24,500.00	596.96	18,345.91	6,766.86	29,198.77
001-2031-455.40-11	Furniture & Fixtures	7,390.84	8,840.00		1,449.16		419,610.46
001-2031-455.40-13	Bldg/Improve Acquisition			(42,230.64)	42,230.64		1,634,780.73
001-2031-455.40-90	Capital Under $5,000	999.99	1,700.00		700.01	3,237.91	
001-2031-455.40-99	Other Capital Outlay		9,460.00		9,460.00	13,539.60	
001 - General Fund Total		**655,420.16**	**1,673,664.00**	**81,989.21**	**936,254.63**	**1,493,288.90**	**3,349,326.09**

User Name: Laura Anderson