

## City of Fremont Building Department

*Welcome! The information contained in this packet will provide guidance with the online portion, Click2Gov, of the Building Department's permitting software and being able to submit permit applications online! With the ability to submit applications online, modifications have been made to the submittal process and fees. There have also been updates made to the City of Fremont's Municipal Code, Chapter 9: Building and Property Maintenance Regulations.*

This packet contains:

- Information regarding updates to Fremont's Municipal Code, Chapter 9.
- Information on submitting permit applications through Click2Gov.
- Updated permit applications.

This information can also be picked up at the offices of the Building Department at 400 E Military Avenue, 3<sup>rd</sup> Floor.

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*The Click2Gov link is: <https://click2gov.fremontne.gov/Click2GovBP>*

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*The Building Department's email address where you will be able to submit permit applications and can request inspections is [building@fremontne.gov](mailto:building@fremontne.gov).*

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*The Building Department has a dedicated phone line you can use to call in inspection requests! The number is 402-727-2657.*

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# ***Code Updates***

The following editions of the below codes have been adopted with Chapter 9: Building and Property Maintenance Regulations:

International Building Code (IBC) – 2015 Edition: Chapter 1-26, Chapter 30-35, and Appendices C, G, I, and J.

International Fire code – 2015 Edition; All Chapter and Appendix D

International Residential Code (IRC) – 2015 Edition: Chapter 1-10, Chapters 43-44, and Appendices E, F, H, and I.

International Existing Building Code (IEBC) – 2015 Edition: All Chapters.

Uniform Mechanical Code (UMC) – 2015 Edition: All Chapters.

Uniform Plumbing Code (UPC) – 2015 Edition: All Chapters.

International Fuel Gas Code (IFGC) – 2015 Edition: All Chapters.

International Property Maintenance Code (IPMC) – 2015 Edition: All Chapters.

The NFPA 70: National Electrical Code (NEC) – 2017 Edition and International Energy Conservation Code (IECC) – 2009 Edition is still being followed. You can find a copy of the updated Chapter 9 on the City of Fremont’s website, [www.fremontne.gov](http://www.fremontne.gov).

## ***Click2Gov***

Click2Gov is the online portion of the building departments permitting software that allows residents and contractors to view permits, pay for permits and schedule/cancel inspections. Now you will have the ability to apply for permit applications via Click2Gov! Contractors and residents will still be able to submit permit applications via fax, email or in person. Inspections can still be called into the inspection hotline, **402-727-2657**, scheduled via Click2Gov, or by emailing [building@fremontne.gov](mailto:building@fremontne.gov).

## ***Apply for Permits***

All permit applications will be available online with some you can pay and get approved for right away and some will need to go through the review process. The following list is a guide for permits and submitting online:

**Submit Only** – These permits will be created after plan review has been completed. Once permits are approved and created then you will be able to pay for the permit online.

Commercial and Residential New Construction

Commercial and Residential Additions

Commercial and Residential Alterations (tenant finishes, remodels, basement finishes, etc)

Commercial and Residential Accessory Structures

Commercial and Residential Deck/Porch

Commercial and Residential Fence/Retaining Wall  
Commercial and Residential Pools  
Commercial and Residential Septic System  
Commercial and Residential Demolition  
Commercial Signs  
Commercial Work-Site Trailer  
Commercial Grading  
Residential New Mobile Home

**Submit, Pay, and Auto-Approve** – These permits do not require plan review and can be paid for after applying. Once they are paid, you will be able to print off your permit.

Commercial and Residential Stand-Alone Electrical Work  
Commercial and Residential Stand-Alone Mechanical Work  
Commercial and Residential Stand-Alone Plumbing Work  
Commercial and Residential Roof, Gutters, Soffit & Fascia  
Commercial and Residential Siding  
Commercial and Residential Windows and Doors

## ***Permit Submittal Modifications***

Contractors and sub-contractors have always pulled their own permits. The Building Department is modifying the process to where any project that requires two or more contractors, then the general contractor will apply for all permits. They will submit plans showing all work being done, including electrical, mechanical, plumbing, etc. The general will also list the names of all subcontractors so their registrations can be verified. A homeowner can act as a general contractor.

For mechanical and plumbing change-outs, the electrical contractor will not need to submit a re-wire permit as it will be included in the mechanical/plumbing permit. The electrical contractor will need to be listed so registration can be verified.

If there is a project that only requires electrical work being done, then the electrical contractor will need to submit a permit application. This goes for plumbing and mechanical work as well.

Included with this packet is the new permit applications that will need to be used starting September 4<sup>th</sup>. Copies of the new permit applications are available on the City's website, [www.fremontne.gov](http://www.fremontne.gov).

## ***Fee Modifications***

With the Chapter 9 updates, there was some modifications to the fees. New construction and addition permit fees will now be based on the square footage of the project and the International Code Council's Building Valuation Data Table with a regional multiplier of .0055. So it will look like the following:

Permit Fee = Gross Area x Square Foot Construction Cost x Permit Fee Multiplier

Permit fees for accessory structures, building alterations, decks, porches, in-ground pools, roofs, siding, windows, doors, gutters and other work not specifically stated in the flat fee permit list will be based on the valuation of the project. The valuation fees have not changed, and you can view the valuation table below:

TOTAL VALUATION	FEE
\$1 to \$1600	\$30
\$1601 to \$2,000	\$30 for the first \$1600; plus \$1.50 for each additional \$100 or fraction thereof, up to and including \$2,000
\$2,001 to \$25,000	\$36 for the first \$2,000; plus \$6 for each additional \$1,000 or fraction thereof, up to and including \$25,000
\$25,001 to \$50,000	\$174 for the first \$25,000; plus \$4.50 for each additional \$1,000 or fraction thereof, up to and including \$50,000
\$50,001 to \$100,000	\$286.50 for the first \$50,000; plus \$3 for each additional \$1,000 or fraction thereof, up to and including \$100,000
\$100,001 to \$500,000	\$436.50 for the first \$100,000; plus \$2.55 for each additional \$1,000 or fraction thereof, up to and including \$500,000
\$500,001 and over	\$1456.50 for the first \$500,000; plus \$2.10 for each additional \$1,000 or fraction thereof

The following is a list of the flat fee permits:

<b>Flat Fee Permits</b>	
Above Ground Pool	\$30
Commercial Work-Site Trailer (includes all hookups)	\$100
Electrical – 1-100 Amp	\$30
Electrical – 101-200 Amp	\$30
Electrical – 201-400 Amp	\$65
Electrical – 401-600 Amp	\$105
Electrical – 601-800 Amp	\$145
Electrical – 801-1000 Amp	\$185
Electrical – Larger than 1001 Amp	\$200
Electrical – New Branch Circuit and Feeders	\$30
Electrical – Repair Work on Existing Sign	\$30
Electrical – Repair/Work Existing Electrical Service	\$30
Electrical – Storm Damage Repair	\$30
Fence/Retaining Wall (0-300 Lineal Feet)	\$30
Fence/Retaining Wall (301+ Lineal Feet)	\$50
Flood Plain Development	\$50
Full Demolition	\$250
Grading – Over 1 Acre	\$100
Interior Demolition	\$125
Letter of Flood Plain Determination	\$50
Letter of Map Amendment (LOMA) Community Acknowledgement	\$50
Mechanical – Cooling Only Replacement (includes electrical)	\$30

Mechanical – Gas Piping	\$30
Mechanical – Heating and Cooling Replacement (includes electrical)	\$50
Mechanical – Heating Only Replacement (includes electrical)	\$30
New Mobile Home (includes all hookups)	\$200
Plumbing – Backflow Preventer/City Service Containment Device (RPZ)	\$30
Plumbing – Fixture Opening	\$30
Plumbing – Gas Piping	\$30
Plumbing – Sprinkler System/Backflow Prevention	\$30
Plumbing – Water Conditioner	\$30
Plumbing – Water Heater	\$30
Septic System	\$100
Septic System-Field Only	\$50
Septic System-Tank Only	\$50
Sign – 1-35 Sq Ft	\$40
Sign – 36-75 Sq ft	\$80
Sign – 76-150 Sq Ft	\$150
Sign – 151-300 Sq Ft	\$200
Sign – Over 300 Sq Ft	\$300
Sign – Temporary	\$30

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Thank you for your time and we are really excited for the new online piece of the building department software!