

April 9, 2018

Board President Larry Jirsak called the meeting to order at 3:32 p.m. in the library boardroom.

### **Roll Call**

The following members were present: Larry Jirsak, Earl Underwood, Lori Dahl, and Shari Kment. Also present was Library Director Walker and Senior Office Associate Tracy Parr. Tracy will be recording the meeting minutes.

### **Notice of Meeting and Agenda**

The meeting was preceded by publicized notice in the Fremont Tribune and the agenda displayed in the municipal building, online at [www.fremontne.gov/library](http://www.fremontne.gov/library) and distributed. A copy of the open meeting law is posted continually for public inspection and is located near the entrance to the Board Room.

### **Reading of Minutes**

Board Member Kment moved to approve the March 19th minutes. Board Member Dahl seconded it. Carried.

### **Executive Session**

Board member Underwood motioned to move into executive session to discuss private personnel issues. Board member Kment seconded the motion. The board voted 4-0 to go into executive session. The board moved into executive session at 3:32 pm. The board came out of executive session at 3:50 pm.

### **Unfinished Business**

Director Walker reminded the board of the required 20 hours of Continuing Education Credits (CEUs). The annual conference is in October in Lincoln and they can get all their credits done in 1 day at conference.

### **New Business**

1. Director Walker explained that the City Grant for ADA accommodations that was being used to remodel the bathroom cannot be used due to a restriction on having to leave the remodel untouched for 10 years. The architects suggested the bathrooms will be moved so can't use the grant for the bathroom. The same issue occurred with the front doors. Director Walker has asked if the funds can be used for improving lighting not up to code or to purchase ADA compliant furniture for the computer area. The architects have agreed to use the lighting and furniture in the expansion and remodel project.
2. Director Walker discussed the \$50,000 budget shortage for the 2018-19 fiscal year. If the architect fee is not there to cover the shortage, not sure how to cover that cut. The proposed budget amendment from the City to adjust this is not guaranteed. The only 2 cost centers that are large enough for that cut are Books and Materials and the Salaries.

### **Reports**

1. Directors Report. Director Walker reported on state of the library and upcoming events. The annual disbursement from the A Trust Foundation will be used to purchase 10 new computers: 2 children's AWE computers (to replace 1 unit and add an additional unit) and 8 laptops for programming and education sessions.
2. Expansion Committee Report. Director Walker reported that the architects have been meeting with staff and the steering committee. Initial draft drawings are started, but being updated with the staff and steering committee input. There is a community survey coming.
3. Friends of the Library. The Annual FOKML booksale is coming Thursday, 4/12: Pre-Sale. 5:00 pm - 7:00 pm, Friday, 4/13: 9:00 am to 7:00 pm, Saturday, 4/14: 10:00 am - 5:00 pm and Sun, 4/15: Noon to 4 pm. The perpetual sale is setup at Dave's Liquor and will run throughout the year. Patrons can drop off their books at Dave's or the library.

With no further business, motion to adjourn was made at 4:08 p.m. with Board Member Underwood making the motion and Board Member Kment seconding it. Carried.

(Signed) by Tina Walker, Library Director