



## AIRPORT ADVISORY COMMITTEE

Meeting Minutes: February 19, 2021

1. Meeting called to order with Open Meeting announcement.

Meeting was called to order at 8:15 A.M. Open Meeting Act is posted on the wall of the Airport Terminal, the Act Poster was pointed out to those in attendance.

2. Roll call.

Board Members Present: Dave Monke, Robert Steenblock, Mike McGillick, Ron Spahni, Tom Randall, Eric Johnson, Alison Adams

Guests: David Goedeken, Jim Kjeldgaard, Greg Kjeldgaard, Brian Newton, Steve Landholm, Vern Gibson, Mark Jensen, Ron Vlach

3. Approval of the January 15, 2021 meeting minutes.

Motion by Dave Monke and seconded by Alison Adams, to approve the January 15, 2021 minutes, motion passed by vote of members, (all voting yes on roll call vote)

4. Update on Apron and Terminal Projects.

Staff reported that due to weather the projects are on hold until warmer weather in the spring. The Terminal project has been approved and the contracts have been executed. The Apron project has a few outstanding items to complete in the spring and that project will be completed.

5. Discussion Phase 3 Architectural Services Agreement with Davis Design for construction management of the Terminal Project.

Staff presented the board with a copy of the Phase 3 Architectural Services Agreement from Davis Design. Phase 3 services include the construction inspection services when the terminal project begins construction. Upon a favorable recommendation from the board this item will go the City Council for their approval.

Motion by Ron Spahni and seconded by Mike McGillick, to approve the Phase 3 Contract with Davis Design., motion passed by vote of members, (all voting yes on roll call vote)

6. Update on annual hangar inspections.

Staff explained they will be doing hangar inspections in the near future. Letters of notification will be sent to the tenants.

7. Discussion of Taxiway A extension.

Staff reported they have been working with the NDOT to secure a FAA grant for the completion of the the parallel taxiway to the south end of the runway. The project has been approved by the FAA but has not been allocated as of yet. Staff will be sending out RFP's to consultants in the near future for the design of the work.

8. Discussion of maintenance items.

a. Status of roof repair – Taylor Martin Hangar

Staff reported that bids have been received and the contractor will begin the repairs as the weather becomes nicer. Discussed issues with the Papi lights working intermitantly. Staff will contact the NDOT regarding the issues.

9. Adjournment.

Motion by Ron Spahni, and seconded by Alison Adams, to adjourn, motion passed by vote of members, (all voting yes on roll call vote) Meeting was adjourned at 8:45 A.M..