



## AIRPORT ADVISORY COMMITTEE Meeting Minutes: September 16, 2016

1. Meeting called to order with Open Meeting announcement.

Meeting was called to order at 8:20 A.M.

2. Roll call.

Board Members Present: Dave Monke, Robert Steenblock, Eric Johnson, Jennifer Weiss-Assman, Cecelia Harry, Ron Vlach, Mike Kempenar

Guests: David Goedecken, Jim Kjeldgaard, Scott Getzschman, Greg Kjeldgaard, Vic Rader, Ken Cox, Brian Newton

3. Approval of the August 17, 2016 meeting minutes.

Motion by Jennifer Weiss-Assman and seconded by Robert Steenblock, to approve the August 17, 2016 minutes, motion passed by vote of members.

4. Update on FAA 4-States Conference.

Eric Johnson attended conference. Johnson reported one of the topics of discussion was future inspections of airport hangars to check for compliance with FAA rules on hangar usage.

5. Terminal Master Plan project update and discussion.

Staff reported that an RFQ is being prepared and passed out a draft copy for Board review. The intent is to contract an Airport Qualified Consultant to finalize the remaining FAA and NDA comments to the ADG Terminal Study, move toward a final location for the terminal, and design the Terminal Building for construction.

6. Consultant selection update terminal project.

Items 5 and 6 were discussed together, see comments on Item 5 above

7. Discussion of draft letter to tenants on proposed changes to new hangar leases.

Staff has researched similar sized airports and made copies of their rules regarding airport hangar usage. A summarized list of sampled rules was passed out for Board review.

8. Discussion of Board Member terms and appointments.

Staff reported there are 5 members whose terms are expiring this year, Dave Monke, Eric Johnson, Bill Dugan, Cecilia Harry, Ron Vlach, and Mike McGillick. Cecilia Harry is eligible to be reappointed

for one more term, the remaining members are not eligible for reappointment by the current by-laws. Mayor Getzschman suggested reappointing 2 of the 5 for a one year term, and appointing 3 new members to the board. This plan would keep continuity to the board and phase in new members over the course of the next few years.

## 9. Adjournment.

Meeting was adjourned at 9:00.