

July 18, 2016

Board President Larry Jirsak called the meeting to order at 3:35 p.m. in the library board room with the following members present: Larry Jirsak, Lori Dahl, Shari Kment, and Connie Schmeichel. Also present were Library Director Tina Walker and Senior Office Associate Tracy Parr. Tracy will be recording the meeting minutes.

The meeting was preceded by publicized notice in the Fremont Tribune and the agenda displayed in the municipal building, the Keene Memorial Library, online at www.fremontne.gov/library and distributed and emailed to the Library Board members on July 12, 2016 and is open to the public. A copy of the open meeting law is posted continually for public inspection and is located near the entrance to the Board Room.

Board Member Schmeichel moved to approve the minutes of the regular meeting on May 16, 2016, Board Member Dahl seconded the motion. Carried.

Library Staff Member Visit – No staff member visit scheduled

Unfinished business – No unfinished business to discuss

New Business – The Board members introduced themselves to the new Library Director. The new Library Director, Tina Walker, introduced herself to the board and gave a brief overview of her background. Mrs. Walker also discussed waiting to evaluate the community needs before making any decisions about the future.

Following is the report of the Library Director for June, 2016:

	June 2016	June 2015	Year to Date 2015-16	Year to Date 2014-15
No. of items issued:	12,372	13,881	98,109	99,350
Attendance:	N/A	N/A	N/A	N/A
Days Open:	30	30		
Av. Daily Circulation:	408	463		
Av. Daily Attendance:	N/A	N/A		
Reference Questions:	98	281	1,671	2,768
Web Visits:	1,207	1,809	10,559	12,746
On-line Learning Sessions:	13	23	260	164
Database Searches:	12,817	1,654	105,723	22,252
Internet/Computer Use:	1,940	2,211	17,199	17,928
Interlibrary Loans:	58	74	639	714
Borrowed	7	13	64	95
Lent	51	61	575	619
Meeting Held:	88	75	660	637
Items Added:	186			
Items Discarded:	501			
Vol. in Collection:	102,610			

**Attendance is unavailable at this time, will update when it becomes available

*Attendance Unavailable since October last year due to door counters breaking..

Report of Money Taken In	
June 2016	
FINES:	\$626.56
COPIES:	\$428.50
REPLACEMENT CARDS:	\$33.00
NON-RESIDENT FEES:	\$550.35
ILL POSTAGE:	\$35.38
REPLACEMENT FOR BOOKS:	\$119.72
DAMAGE TO BOOKS:	\$0.00
DONATION:	\$0.00
DEBT COLLECTION:	\$20.00
SHORT/LONG:	\$3.40
TOTAL:	\$1,810.11

Director's Report –

Director Walker reported that the flag had to be removed and a new flag put up instead due to the flag being found on the ground after the storm the previous night. As the flag is usually retired during a Boy Scouts ceremony at “Lemonade On the Lawn” during John C. Fremont Days, the library contacted the Boy Scouts to ask if they wanted to have a ceremony or just contact a local funeral home that retires flags. Director Walker reported she has received several comments about people missing the Lemonade display this past weekend.

Staffing issues continue as Librarian I, Barb Bandlow, submitted her retirement notice today. Director Walker is in contact with HR about getting the job description updated and the job ad posted ASAP.

Human Resources has sent the applications for the last Library Aide position we have to fill. They will be reviewed and candidates we would like to interview selected.

Upcoming events include the continuation of Fantastic Future Me and an author visit for Suzi Parron – “Following the Barn Quilt Trail” on July 26th sponsored by the United Way.

Friends of the Library's Report – President Jirsak reported the Friends are discussing the future of the organization looking a greater focus on the fundraising aspects and less on programming. President Jirsak advised since Director Walker is attending the Friends of the Library meeting August 1st, he would also attend as the liaison.

With no further business, meeting was adjourned at 4:55 p.m.

(Signed) by Tina Walker, Library Director