



## AIRPORT ADVISORY COMMITTEE Meeting Minutes: April 15, 2016

1. Meeting called to order with Open Meeting announcement.

Meeting was called to order at 8:15 A.M.

2. Roll call.

Board Members Present: Robert Steenblock, Eric Johnson, Jennifer Weiss-Assman, Ron Vlach, Mike McGillick

Guests: David Goedecken, Jim Kjeldgaard, Ken Cox, Scott Getzschman

3. Approval of the March 18, 2016 meeting minutes.

Motion by Robert Steenblock and seconded by Jennifer Weiss-Assman, to approve the March 18, 2016 minutes, motion passed by vote of members.

4. Terminal Master Plan project update and discussion.

Goedecken reported that Staff has not yet heard back from the FAA regarding comments.

5. Steve Peterson and discussion of private hangar lease.

An application has been submitted from a private party to construct a hangar on the airport property. Motion by Ron Vlach and seconded by Robert Steenblock to approve the request and pass the recommendation on to the City Council. Motion passed by vote of members.

6. Discussion of draft letter to tenants on proposed changes to new hangar leases.

Chairman Johnson and Goedecken are preparing draft letters.

7. Discussion of replacement pilot weather station at airport terminal.

Goedecken reported that the City Council has approved the purchase of the web based weather system from WSI. The city IT department is assembling the PC Workstation and coordinating the internet hookup for the terminal.

8. Discuss statement of qualifications for consultant selection on terminal project.

Staff is preparing an RFP for professional services however, there is nothing to present at this time.

9. Adjournment.

Meeting was adjourned at 8:40