

## **Instructions for Airport Teleconference (Agenda & Minutes on following pages)**

The Airport Advisory Board meeting will be held by conference video/audio ONLY to avoid having more than 10 people at the Terminal Building. Here are the login instructions to log into the meeting.

If you haven't used Zoom before, I encourage you to click on the link below on your computer or smart phone before the meeting starts to get everything setup. Please note that you can call in if you're not able to connect via video.

Please let me know if you have any questions. Brian

Join Zoom Meeting

<https://zoom.us/j/544960796>

Meeting ID: 544 960 796

One tap mobile

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Find your local number: <https://zoom.us/u/adOa4L8UmM>



## AIRPORT ADVISORY COMMITTEE

March 20<sup>th</sup>, 2020

8:15 A.M.

**Fremont Municipal Airport Terminal Building  
1203 West 23<sup>rd</sup> Street, Fremont, Nebraska**

1. Meeting called to order with Open Meetings Act announcement.
2. Roll call.
3. Approval of the February 21<sup>st</sup>, 2020 meeting minutes.
4. Discussion of terminal building design.
5. Discussion of maintenance items.
6. Adjournment.

*The agenda was distributed to the Mayor, City Council, and Advisory Committee members on March 13th, 2020. The official current copy is available at City Hall, 400 East Military, Public Works Department Office. The Advisory Committee reserves the right to go into Executive Session when necessary. A copy of the Open Meeting Law is posted at the Airport terminal building for review by the public. The Board reserves the right to adjust the order of items on this agenda.*



## DRAFT MINUTES

### AIRPORT ADVISORY COMMITTEE

Meeting Minutes: February 21, 2020

7. Meeting called to order with Open Meeting announcement.

Meeting was called to order at 8:15 A.M. Open Meeting Act is posted on the wall of the Airport Terminal, the Act Poster was pointed out to those in attendance.

8. Roll call.

Board Members Present: Dave Monke, Jennifer Weiss-Assman, Mike McGillick, Tom Randall, Eric Johnson,

Guests: David Goedecken, Jim Kjeldgaard, Greg Kjeldgaard, Ron Vlach, Brian Newton, Mark Jensen, Steve Landholm, Noah Johnson

9. Approval of the January 17, 2020 meeting minutes.

Agenda was corrected to reflect there were no minutes for the January 17, 2020 meeting, as there was no quorum. Motion by Dave Monke and seconded by Jennifer Weiss-Assman, to approve the December 20<sup>th</sup>, 2019 minutes, motion passed by vote of members, (all voting yes on roll call vote)

10. Approval of contract for terminal building architectural services.

Staff briefed Board regarding contract with Davis Design for the terminal building project. This item was on the January Board meeting agenda but was not heard due to lack of quorum. The contract was approved by the City Council at the February 11<sup>th</sup>, 2020 meeting. Davis Design has been given the Notice to Proceed and has begun working on the project. Staff reported the Architect will attend the next Board Meeting to discuss wants and needs for the building design.

11. Review Airport C.I.P.

This item was carried over from the January 17<sup>th</sup> meeting but not acted on due to lack of quorum. The C.I.P. was approved by the City Council at the February 11<sup>th</sup> meeting.

12. Discussion of maintenance items.

Discussed issues with the keypad on the 23<sup>rd</sup> Street gate, door seal issues, and water leaks.

13. Review of 2019 Airport of the Year Award.

Staff reported to the Board that the Fremont Airport was awarded the 2019 Nebraska Airport of the Year Award at the 2020 Nebraska Aviation Symposium in Kearney. A plaque and display sign are on display at the Airport Terminal.

#### 14. Adjournment.

Motion by Eric Johnson, and seconded by Jennifer Weiss-Assman, to adjourn, motion passed by vote of members, (all voting yes on role call vote) Meeting was adjourned at 9:00.