



AGENDA
PARKS & RECREATION BOARD MEETING
Tuesday, November 6, 2018
City Auditorium Meeting Room
7:00 pm

1. Call to Order
2. Roll Call
3. Reading of the Parks & Recreation Board September, 2018 Minutes.
*No meeting in October due to lack of quorum.
4. Request fee waiver for Christensen Field (kitchen, meeting room, main arena and stage) on April 26 – 28, 2019 for post prom party for Bergan and Fremont High School students.
5. Johnson Park Playground Update – Don Cunningham, Fremont Kiwanis Club.
6. Resignation of Robert Brown from Park Board.
7. January, 2019 Meeting Date
8. Recreation Report
9. Director's Report
10. Other Business
11. Next Meeting - TBD
*No meeting scheduled for December
*1st Tuesday in January is a City Holiday.
12. Adjournment

Agenda posted at the Municipal Building and distributed to the Mayor, City Council and Park Board on November 2, 2018. The official current copy is available at City Hall, 400 E Military, Parks and Recreation Office. A copy of the Open Meeting Law is posted for review by the public.

Fremont & Bergan Post Prom Committee
C/o Fremont Area Community Foundation
1005 E 23rd St., #2
Fremont, NE 68025

August 19, 2018

Dear City Administrator and City of Fremont Council Members,

Once again planning for Post Prom for both Fremont High and Bergan High School students is well under way. This year's theme is "Roll With Us". This is an all new Vegas theme that we are excited about. We are planning to host a magician, have Bingo and other Vegas games as well as a food buffet plus much more. Each of you is certainly welcome to stop by on Saturday, April 27, 2019 from 11:30 until 3:30 a.m. at Christensen Field.

We are truly appreciative of the space allowed to us by the city for our Post Prom event. WE stretch every penny we receive from Fremont businesses and from the greater community for the benefit of the students, always remembering our goal of creating an exciting gathering space for teens, to keep them safe, on Prom night.

We have made our reservation for Christiansen Field for Post Prom 2019. We are writing in hopes that you will again waive the rental fee since it is for the benefit and safety of ALL high school youth in our city on Prom night. In the past we have left the arena in tip-top shape in gratitude for the space allowed us.

Let us know if and when we will be placed on the city council agenda. Thank you in advance for your consideration.

Sincerely,



Mandy Broeker
Fremont Post Prom Chair

402-720-8929
mandybroeker@yahoo.com

STAFF REPORT

TO: PARK BOARD MEMBERS

FROM: Kim Koski, Director of Parks & Recreation

DATE: November 1, 2018

SUBJECT: Request to Waive Rental Fees for use of facilities for Post Prom event.

Recommendation: Approve the request.

Background: The Post Prom Committee has submitted a Fee Waiver Application requesting all fees be waived for use of the Christensen Field Main Arena, Kitchen, Meeting Room and the fees for use of the stage for the Fremont/Bergan post prom event. The event would take place Friday, April 26, 2019 for set-up; Saturday, April 27, 2019 for the event; and Sunday, April 28, 2019 for clean-up.

Although this event does not meet the necessary requirements to receive a fee waiver, I recommend approving this request. This is a community event that depends on the help of volunteers and donations to make it a success. This is a worthwhile event that provides a fun and safe environment for Fremont High School and Bergan High School students.

Fiscal Impact: Rental fee of \$1,162.50 (\$962.50 fees + \$200 deposit that is refundable). The Post Prom Committee has stated that no city staff will be needed for set-up or clean-up as the Post Prom Committee will handle all of the duties with their volunteers.

The Fee Waiver Application does require that all groups requesting a waiver must provide a deposit. The deposit amount for this event is \$200.00. The deposit is refundable following the event as long as the facilities are left in good condition.

MINUTES OF PARKS & RECREATION BOARD MEETING
Tuesday, September 4, 2018
7:00 pm – Meeting Room of City Auditorium - 925 N Broad ST

PRESENT: Dian Christensen Hillis, Wendy Eairleywine, Connie Giese, Kim Koski, Dan Moran, Ann Prince, Nate Schwanke.

1. Call to Order – Meeting convened at 7:00pm. The agenda displayed at City Hall, 400 E Military and was distributed to the Mayor, City Council and the Park Board, on August 31, 2018 and is open to the public. The open meeting law is posted continually for public inspection.
2. Roll Call – 5 present. Bechtel and Brown absent.
3. Reading of the Park & Recreation Board Minutes – Motion was made by Moran, seconded by Giese to dispense with the reading of the minutes and approve as sent. Motion carried.
4. Projects Update – See Attachment.
5. Recreation Report – See Attachment.
6. Director’s Report – See Attachment.
7. Other Business – None.
8. Next Meeting – Tuesday, October 2, 2018.
9. Adjournment – motion was made by Giese, seconded by Eairleywine to adjourn. Motion carried. The meeting adjourned at 7:17 pm.

Respectfully submitted,
Kim Koski, Director of Parks & Recreation

I, the undersigned, the Secretary for the Parks and Recreation Department, Fremont, Nebraska, hereby certify that all of the subjects included in the attached proceedings were contained in the notice of said meeting of September 4, 2018 kept continually current and available for public inspection at the Parks & Recreation Office; that such subjects were contained in said notice for at least twenty-four hours prior to said meeting; that the minutes of the Park Board of the Parks and Recreation Department, Fremont, Nebraska were in written form and available for public inspection prior to the next convened meeting of said body.

IN WITNESS WHEREOF, I have hereunto set my hand this 25th day of September, 2018.

Kim Koski, Director of Parks & Recreation
2018

September 25,

Projects Update/Director's Report – September, 2018

- * Concrete work and irrigation installation is finished at Dillon Aquatics Center parking lot.
Park shop crews will be putting down grass seed this fall.
- * With the installation of the irrigation at the DAC and around the Veteran's Memorial, the fencing at the Veteran's Memorial had to be temporarily removed. Park shop crews are currently reinstalling the fence.
- * Two capital projects that are currently being completed are new lights in the hog barn and some fencing at Christensen Field.
- * Another capital project that we hope to finish this fall is installing a new shelter at Ronin Park and a new roof for the concessions/storage building at the Christensen Field Soccer Complex.
- * We had bid openings last week for the engineering services for the City Auditorium project. (3) sealed bids were submitted. Staff is carefully going over information and will be making a recommendation to the City Council soon.
- * The sun shades for Dog Park West have been delivered and will be install by park shop staff this fall.
- * The Fremont Noon Kiwanis Club made a presentation to the City Council regarding their plan for the playground and sun shade at Johnson Park. The Kiwanians will continue to work on designing and fundraising for the project.
- * Registrations for the annual craft show start tomorrow, September 5. Show is December 1.
- * Fall activities for the adaptive recreation program have been scheduled.
September 11 – Happy Clown Magic Show and Balloon Twist
October 23 – Fall Party and Costume Contest
December 11 – Holiday Dance with DJ
- * The Friendship Center continues to have solid numbers for attendance. Popular activities include BINGO, Chair Volleyball and Special Entertainment on Wednesday. In August, a group of seniors went to Omaha and participated in the Eastern Nebraska Office on Aging Walk-A-Thon and another outing included dinner at Bell's Restaurant followed by the Bill Chrastil (Elvis!) at the Opera House.
- * The City's (2) person tree crew continues to work on trimming/pruning, removals and tree calls.
- * Recreation staff is planning activities for the annual Fire Station Open House during Fire Prevention Week in October.

Recreation Report – Nate Schwanke, Recreation Superintendent

Finishing up everything from summer activities.

- Winterizing both pools
- Taking inventory to see what we have went through this summer and what we will need to order next summer
- Finishing up all end of season reports

Fall Slow-pitch softball

Doggie dip doubled numbers this year

Fremont Parks and Recreation
Kim Koski
Fremont, Nebraska

This is my formal letter of resignation from the Park and Recreation Board. This has been real pleasure to serve on the Parks board. I have had some great people that I served and worked with.

When I was first appointed, we had a very limited budget to work with and when keno was voted in it enabled us to complete more projects.

The reason for my departure are physical medical issues and with winter coming it will make it difficult to attend the meetings.

I will miss being involved with the Parks board. The Parks board is headed in the right direction and can't wait to see the completion of the city auditorium.

Kim, thank you for the leadership over the past few years and it has been a pleasure working with you over all these years. Keep up the good work. If there is anything I can do for you, don't be afraid to ask.

Sincerely

Robert Brown