



AGENDA

PARKS & RECREATION BOARD MEETING

Tuesday, May 1, 2018

City Auditorium Meeting Room

7:00 pm

1. Call to Order
2. Roll Call
3. Reading of the Parks & Recreation Board April, 2018 Minutes
4. Request for use of City of Fremont property by John C Fremont Days Board for annual festival July 12-15, 2018.
5. Kiwanis Club Project – Don Cunningham
6. Neighborhood Park Clean-Up Days
7. Request for use of Clemmons Park on Friday, May 25, 2018 from 5-10pm by Fremont Church of the Nazarene for an End of School Bash.
8. Request for use of John C Fremont Park on June 18 – 20, 2018 from 4-8pm by Fremont Church of the Nazarene for Vacation Bible School.
9. Request for use of Hormel Park on Saturday, August 25, 2018 from 10am - 5pm by Allison Bachman for wedding ceremony.
10. Recreation Report
11. Director's Report
12. Other Business
13. Next Meeting, Tuesday, June 5, 2018
14. Adjournment

Agenda posted at the Municipal Building and distributed to the Mayor, City Council and Park Board on April 26, 2018. The official current copy is available at City Hall, 400 E Military, Parks and Recreation Office. A copy of the Open Meeting Law is posted for review by the public.

MINUTES OF PARKS & RECREATION BOARD MEETING

Tuesday, April 3, 2018

7:00 pm – Meeting Room of City Auditorium - 925 N Broad ST

PRESENT: Bob Brown, Dian Christensen Hillis, Wendy Airleywine, Connie Giese, Kim Koski, Tammy McKeighan, Dan

Moran, Brian Newton, Ann Prince, Nate Schwanke, Chris Walz.

1. Call to Order – Meeting convened at 7:00 pm. The agenda displayed at City Hall, 400 E Military and was distributed to the Mayor, City Council and the Park Board, on March 30, 2018 and is open to the public. The open meeting law is posted continually for public inspection.
2. Roll Call – 6 present. Bechtel absent.
3. Reading of the Park & Recreation Board Minutes – Motion was made by Airleywine, seconded by Giese to dispense with the reading of the minutes and approve as sent. Motion carried.
4. Request for use of Christensen Field Parking Lot, Ridge Road Trail and Hormel Park on Saturday, May 5, 2018 from 8:30am – 11am by the Fremont Cosmo Club for annual Spokes and Sneakers fundraiser. Motion was made by Giese, seconded by Prince to approve and forward to City Council for final approval. Motion carried.
5. Request for use of Clemmons Park on April 7 – May 8, 2018 (Tuesdays & Saturdays) by Happy Feet Soccer League for children 18 months – 3 years of age. Motion was made by Moran, seconded by Giese to approve and forward to City Council for final approval. Motion carried.
6. Request for use of Johnson Trail and Shelter on Saturday, April 21, 2018 from 7:30am – 12pm by Northeast Nebraska Community Action Partnerships for 5K/1-mile fun run. Motion was made by Giese, seconded by Hillis to approve and forward to City Council for final approval. Motion carried.
7. Request for use of Miller Park on Saturday, July 14, 2018 by One Life Nebraska for a community gathering with concert fundraiser for Low Income Ministry. Motion was made by Hillis, seconded by Airleywine to approve and forward to City Council for final approval. Motion carried.
8. Arbor Day – John C. Fremont Park on Friday, April 27, 2018 at 10:30am.
9. Final Draft Proposal of Emerald Ash Borer Plan – Koski distributed final draft of the Emerald Ash Borer Plan. She asked if anyone had comments or suggestions. Having none, motion was made by Giese, seconded by Moran to approve and forward to City Council for final approval. Motion carried.
10. Recreation Report – Schwanke

- *Busy season is here!
- *Finishing interviews and finalizing summer hires.
- *Had a good opening day for summer registrations. Tiny Tot parks and Clemmons Kids Park Play are full. Still taking registrations for Ronin, Ruwe and Milliken Parks. Lil' Sluggers and KG baseball registration underway as well.
- *Bid sheets are out and will be ordering summer supplies soon.
- *Prep work continues for summer!

11. Director's Report – Koski

- *Parks & Forestry crews finished prep work and set up for the annual bull ride event at CF.
- *Beginning to get pools ready for upcoming season.
- *Got preliminary design back for splash pad at JCF Park. I will be following up with some minor changes.
- *Working on spec sheets for ADA upgrades at the senior center. These upgrades will be funded by a grant from the NDED (\$200,000 grant + \$40,000 budgeted = \$240,000).
- *Irrigation project continues at Ridge Cemetery. May 1, 2018 is target date for completion.
- *Other than that, business as usual!

12. Other Business – Koski distributed copies of the comments made by board members after touring their assigned parks. Koski highlighted what was included in the upcoming budgets and further discussion was held with regards to other possible projects. No action was taken.

13. Next Meeting – Tuesday, May 1, 2018

14. Adjournment – motion was made by Hillis, seconded by Giese to adjourn. Motion carried. The meeting adjourned at 7:47 pm.

Respectfully submitted,
Kim Koski, Director of Parks & Recreation

I, the undersigned, the Secretary for the Parks and Recreation Department, Fremont, Nebraska, hereby certify that all of the subjects included in the attached proceedings were contained in the notice of said meeting of April 3, 2018 kept continually current and available for public inspection at the Parks & Recreation Office; that such subjects were contained in said notice for at least twenty-four hours prior to said meeting; that the minutes of the Park Board of the Parks and Recreation Department, Fremont, Nebraska were in written form and available for public inspection prior to the next convened meeting of said body.

IN WITNESS WHEREOF, I have hereunto set my hand this 9th day of April, 2018.

Kim Koski, Director of Parks & Recreation

April 9, 2018

STAFF REPORT

TO: Park Board Members

FROM: Kim Koski, Director of Parks & Recreation

DATE: April 24, 2018

SUBJECT: Request for use of City of Fremont Property by John C Fremont Days Board for annual festival July 12-15, 2018.

Recommendation: Approve the request.

Background: This is an annual request.

Fiscal Impact: Approximately 200 personnel hours and 90 equipment hours.

STAFF REPORT

TO: Park Board Members

FROM: Kim Koski, Director of Parks & Recreation

DATE: April 24, 2018

SUBJECT: Kiwanis Club Project

Background: Don Cunningham has requested to come to May Park Board meeting to discuss possibilities of Kiwanis Park Project.

Fiscal Impact: No City funds have been budgeted for this project.

STAFF REPORT

TO: Park Board Members

FROM: Kim Koski, Director of Parks & Recreation

DATE: April 24, 2018

SUBJECT: Neighborhood Park Volunteer Clean-Up Events

Background: This would be a community enrichment activity. We will set up clean-up events at all area parks. Focus will be on picking up garbage and small clean-up projects by neighbors to the parks. Ideally, this would take place in the spring and fall. Anticipated start time is in September and continue through October.

Fiscal Impact: This will be in collaboration with Keep Fremont Beautiful. They have agreed to provide supplies for these clean-up events.

STAFF REPORT

TO: Park Board Members

FROM: Kim Koski, Director of Parks & Recreation

DATE: April 24, 2018

SUBJECT: Request for use of Clemmons Park on Friday, May 25, 2018 from 5-10pm by Fremont Church of the Nazarene for an End of School Bash (Games & Movie on the lawn).

Recommendation: Approve the request.

Background: This is the first time for this request, but hopes to become an annual event.

Fiscal Impact: None.

STAFF REPORT

TO: Park Board Members

FROM: Kim Koski, Director of Parks & Recreation

DATE: April 24, 2018

SUBJECT: Request for use of John C Fremont C Fremont Park on June 18-20, 2018 from 4-8pm by Fremont Church of the Nazarene for Vacation Bible School.

Recommendation: Approve the request.

Background: This is an annual event. Location moved from Ruwe Park to John C Fremont Park.

Fiscal Impact: None.

STAFF REPORT

TO: Park Board Members

FROM: Kim Koski, Director of Parks & Recreation

DATE: April 24, 2018

SUBJECT: Request for use of Hormel Park on Saturday, August 25, 2018 from 10am-5pm by Allison Bachman for a wedding ceremony.

Recommendation: Approve the request.

Background: We have granted requests for weddings in the past. The City will mow the area as scheduled and Miss Bachman will be responsible for all other maintenance, set-up and tear-down for her event.

Fiscal Impact: The City will require a \$100 damage/clean-up deposit. This is completely refundable if grounds are left in good condition.